

BUDGET MANAGEMENT

Program Description

The Department of Budget Management is responsible for the preparation and administration of the County's annual budget. The Department provides fiscal oversight of agency/department revenues and expenditures, assesses fiscal trends, and advises the County Administrator regarding the expenditure of public funds.

Program and Services

- Revenue and expenditure forecasting;
- Adherence to adopted fiscal policies; and
- Analysis of programmatic fiscal impacts.

Significant Changes

During FY 2006, the Risk Management function was transferred to the Budget Management Office. The Risk Manager position and related expenditures are included in this cost center. A new Financial Analyst position and related expenditures have been approved to analyze current operations and identify cost saving opportunities. Personnel costs also increased because of a 4% compensation adjustment, and higher health care and workers compensation premiums.

PERSONNEL INFORMATION				
		FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
POSITION TITLES	GRADES	NUMBER OF POSITIONS		
Director	33	1	1	1
Budget Coordinator	22	1	1	1
Risk Manager	24			1
Financial Analyst				1
TOTAL		2	2	4

BUDGET MANAGEMENT							
Account		FY 2005		Budget	Budget	FY07 vs FY06	%
No	Description	Actual	Budget	FY 2006	FY2007	Change	Change
510 PERSONNEL SERVICES							
*	91010 SALARIES	109,936	121,690	124,120	209,800	85,680	69.0%
*	91510 FICA	8,162	9,310	9,500	16,048	6,548	68.9%
*	91520 S C RETIREMENT	7,517	8,340	9,560	17,202	7,642	79.9%
*	91540 GROUP INSURANCE	8,294	9,290	11,680	14,143	2,463	21.1%
*	91550 WORKMENS COMPENSATION	400	330	430	947	517	120.2%
* 510 PERSONNEL SERVICES		134,309	148,960	155,290	258,139	102,849	66.2%
520 OPERATING EXPENSES							
*	92004 DUES-PROFESSIONAL	65	600	600	90	(510)	-85.0%
*	92005 FEES-PROFESSIONAL	-	450	450	500	50	11.1%
*	92500 MILEAGE	-	-	-	2,000	2,000	
*	92510 PROFESSIONAL DEVELOPMENT	-	-	-	3,000	3,000	
	92528 TRAINING	-	-	-	-	-	
*	92700 OFFICE SUPPLIES & EXPENSE	1,078	750	900	1,750	850	94.4%
*	92704 COPIER EXPENSE	355	1,100	750	750	-	0.0%
*	92710 PUBLIC ADS & NOTICES	963	800	1,000	1,000	-	0.0%
*	93130 PRINTING BUDGET/CAFR	1,225	1,200	1,200	1,500	300	25.0%
*	93600 TELEPHONE/FAX	1,066	800	1,000	2,500	1,500	150.0%
* 520 OPERATING EXPENSES		4,753	5,700	5,900	13,090	7,190	121.9%
530 CAPITAL OUTLAY							
	99110 CHAIRS	-	-	-	-	-	
*	99120 FILING & STORAGE EQUIP	-	-	-	700	700	
*	99300 COMPUTER EQUIPMENT	-	-	-	2,000	2,000	
	99680 MISCELLANEOUS EQUIPMENT	-	-	-	-	-	
* 530 CAPITAL OUTLAY		-	-	-	2,700	2,700	
* 09111 BUDGET MANAGEMENT		139,061	154,660	161,190	273,929	112,739	69.9%