

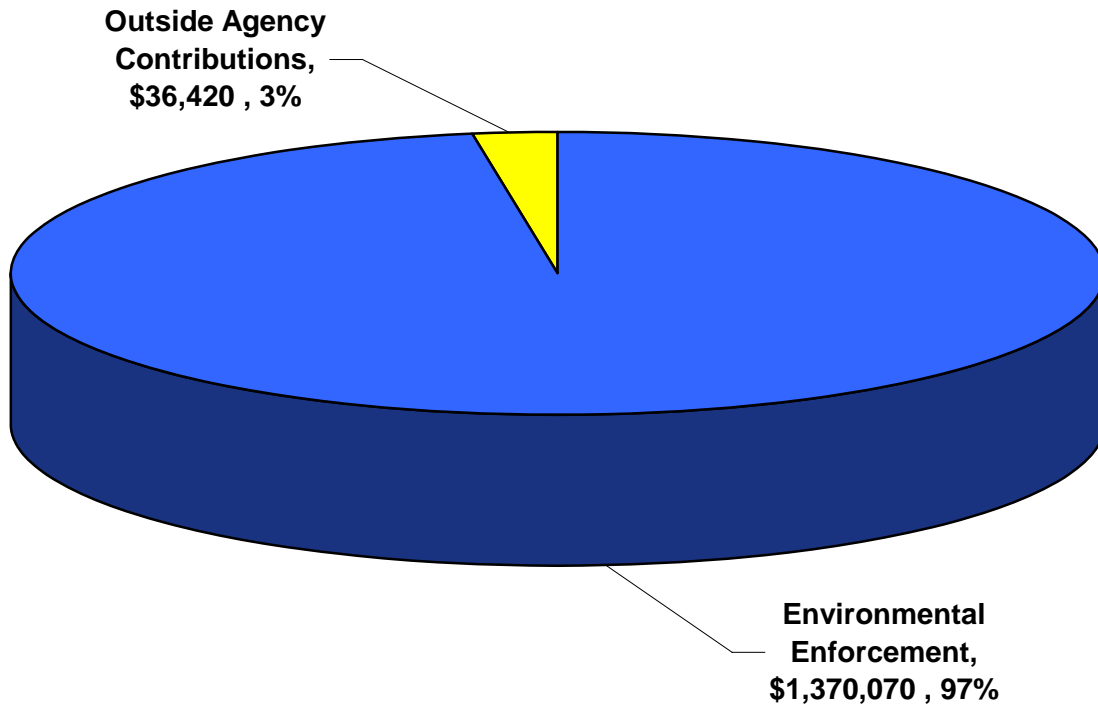
# ENVIRONMENTAL AND CONSERVATION

**SPARTANBURG COUNTY, SOUTH CAROLINA  
FY 08 ADOPTED OPERATING BUDGET**

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# ENVIRONMENTAL AND CONSERVATION FINANCIAL SUMMARY

**FY 08 ADOPTED OPERATING BUDGET  
 \$1,406,490**



ENVIRONMENTAL AND CONSERVATION EXPENDITURES SUMMARY								
DEPARTMENT	DEPT. NO.	FY 04/05 ACTUAL	FY 05/06 ACTUAL	FY 06/07 BUDGET	FY 07/08 RECOMM	FY 07/08 ADOPTED	\$ INC/DEC FY 08 - 07	% INC/DEC FY 08 - 07
Environmental Enforcement	9415	826,834	867,276	1,127,445	1,348,604	<b>1,370,070</b>	242,625	21.5%
Outside Agency Contributions	Various	31,029	33,327	33,798	35,006	<b>36,420</b>	2,622	7.8%
<b>TOTAL, ENV. AND CONSERVATION</b>		\$857,863	\$900,603	\$1,161,243	\$1,383,611	<b>\$1,406,490</b>	\$245,247	21.1%

## FY 08 PERSONNEL SUMMARY AUTHORIZED STAFFING

ENV. AND CONSERVATION		FY 04/05	FY 05/06	FY 06/07	FY 07/08 RECOMM	FY 07/08 ADOPTED	INC/DEC FY 08 - 07
Environmental Enforcement	9415	9	9	13	13	<b>13</b>	0
Outside Agency Contributions	Various	1	1	1	1	<b>1</b>	0
<b>TOTAL, ENV. AND CONSERVATION</b>		<b>10</b>	<b>10</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>0</b>

# ENVIRONMENTAL ENFORCEMENT

The mission of the Spartanburg County Environmental Enforcement Department is to enforce Spartanburg County ordinances and South Carolina law pertaining to animal control and litter control. The Department will:

- Inspect private and public property for violations of litter, illegal dumping, cruelty to animals, animals roaming at large, rabies/tags violations;
- Trap or tranquilize abandoned dangerous, vicious, nuisance animals;
- Impound stray unwanted animals and animals that must be quarantined;
- Enforce traffic laws that pertain to transporting litter and solid waste;
- Investigate complaints of illegal construction and demolition dumpsites, damage to roads or rights of ways, dumping of raw sewage and pollution violations;
- Collect evidence and issue county summons and state tickets for violations;
- Obtain and serve search and seizure warrants, write reports, and testify and prosecute cases in court; and
- Implement and keep records for County Adopt-A-Road program.

Financial information, personnel information, and a description of all activities associated with Litter Control and the Environmental Enforcement Sergeant can be found in the Solid Waste Management Fund, page 205.

## Financial Information

DEPT NUMBER: 1-9415	ENVIRONMENTAL ENFORCEMENT						
	FY 04/05 ACTUAL	FY 05/06 ACTUAL	FY 06/07 BUDGET	FY 07/08 RECOMM	FY 07/08 ADOPTED	\$ INC/DEC FY 08 - 07	% INC/DEC FY 08 - 07
<b>EXPENDITURES</b>							
Personnel Services Expenditures	299,711	327,237	503,271	532,574	<b>554,040</b>	50,769	10.1%
Operating Expenditures	512,681	539,408	619,824	811,680	<b>811,680</b>	191,856	31.0%
Capital Expenditures	14,442	631	4,350	4,350	<b>4,350</b>	0	0.0%
Other Expenditures	0	0	0	0	<b>0</b>	0	0.0%
<b>EXPENDITURE TOTAL</b>	<b>\$826,834</b>	<b>\$867,276</b>	<b>\$1,127,445</b>	<b>\$1,348,604</b>	<b>\$1,370,070</b>	<b>\$242,625</b>	<b>21.5%</b>

## Personnel Information

ENVIRONMENTAL ENFORCEMENT	GRADE	FY 04/05	FY 05/06	*FY 06/07	FY 07/08 RECOMM	FY 07/08 ADOPTED	INC/DEC FY 08 - 07	EXEMPT (Y/N)
*Director of Environmental Enforcement	29	1	1	1	1	<b>1</b>	0	Y
Code Enforcement Officer	19	0	0	3	3	<b>3</b>	0	N
Senior Animal Control Officer	18	0	0	1	1	<b>1</b>	0	N
Animal Control Officer	14	6	6	5	5	<b>5</b>	0	N
Administrative Secretary	14	0	0	2	2	<b>2</b>	0	N
Secretary	10	0	0	1	1	<b>1</b>	0	N
Other Positions	N/A	2	2	0	0	<b>0</b>	0	N/A
<b>TOTAL, ENVIRON. ENFORCEMENT</b>		<b>9</b>	<b>9</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>0</b>	

\*Includes any changes made during FY 06/07

## FY 08 Budget Highlights & Initiatives

The Environmental Enforcement FY 08 Adopted Budget reflects the following changes and initiatives:

- Insurance costs increase from \$39,767 to \$68,740, a increase of \$28,973 from FY 07. The significant increase is due to recording all insurance costs in this department for the four (4) positions transferred in FY 07 from Building Codes.

**SPARTANBURG COUNTY, SOUTH CAROLINA  
FY 08 ADOPTED OPERATING BUDGET**

*(ENVIRONMENTAL ENFORCEMENT CONTINUED)*

- A code enforcement software upgrade for tracking complaints, condemnations, permits, etc. is budgeted at \$14,000. This program will allow Planning, Building Codes, and Environmental Enforcement to share information.
- Vehicle fuel, maintenance, and repairs are budgeted at \$41,000, a \$9,462 decrease from FY 07. While fuel costs continue to increase, the replacement of three (3) vehicles should result in a decreased repair and maintenance expenditures.
- Contract services for the demolition of condemned structures and property maintenance cleanups, and unusual emergencies and for care and boarding of large farm or exotic animals that must be impounded or quarantined and that the Humane Society is not equipped to handle increases from \$20,500 in FY 07 to \$100,000 in FY 08. Currently, there are more than two hundred (200) condemned structures in Spartanburg County.
- Funding in the amount of \$562,500 is approved for the Spartanburg Human Society. This is an increase of \$108,430 from FY 07. The increase results from a \$37.50 per animal contract and is based on same number of animals taken to shelter the current budget year. These funds provide for housing and care of impounded animals from the county.

**Departmental Functions**

<b>Program or Service</b>	<b>Description</b>	<b>FY 08 Adopted</b>
<b>Administration</b>	<p>Manages plans, organizes and inspects work of department employees, resolves customer service complaints. Provide information, analysis, research and recommendations to County Administrator.</p> <ul style="list-style-type: none"> <li>• Necessary Leadership to employees is provided, Performance objectives are being met, adequate information concerning the department is available to customers and Administration.</li> <li>• Program policies and customer service problems are resolved in a timely manner.</li> </ul>	\$
<b>Office Management and Support</b>	<p>Staff of three, provides clerical work for all divisions of Environmental Enforcement. Executes a wide variety of important operational and staff functions including legal and court documents, state traffic tickets &amp; inventory, Freedom of Information requests, assists in development and maintenance of the department budget, evaluate, monitor and analyze expenditures to assure administrative goals and policies are met, report budgetary issues to the administration for review. Record citizen complaints, dispatch, and keep records of dispatches. Update records and reports in a timely manner. Adequate customer service provided to the public, officers, director and other agencies within/outside the County. Implement public education.</p>	\$

**SPARTANBURG COUNTY, SOUTH CAROLINA  
FY 08 ADOPTED OPERATING BUDGET**

*(ENVIRONMENTAL ENFORCEMENT CONTINUED)*

<b>Animal Control</b>	<p>Provide public safety through pro-active patrols, provides customer service demands by responding to animal complaints, stray or vicious animals, nuisance animals, animal pickups, trap calls; completes reports, records and enforces animal control laws, ordinances and issues citations and prosecutes court cases. Emphasis on investigation of serious animal abuse and cruelty violations. Assists Litter Control, Property Maintenance Codes Officers, and other agencies.</p> <p>The Senior Animal Control Officer:</p> <ul style="list-style-type: none"> <li>● Provides direct supervision to Departmental Officers and ensures orders, policies and procedures are followed in the absence of the Environmental Enforcement Sergeant.</li> <li>● Trains Animal Control Officers on work procedures.</li> <li>● Assists the Director and Sergeant in selecting Officers by participating on the Interview Board.</li> <li>● Responds to related responsibilities of the job on a 24 hour, 7-day per week basis.</li> </ul> <p>Other Animal Control goals include:</p> <ul style="list-style-type: none"> <li>● Enforce county ordinance and state laws and through enforcement and education reduce the number of unwanted and stray animals for the protection of public health and safety within the county.</li> <li>● Provides funds for low cost neuter spay program.</li> </ul>	\$
<b>Property Maintenance</b>	<p>Evaluates condition of buildings for unsanitary and unsafe structural conditions; investigates complaints and violations of Spartanburg County Ordinances and International Property Maintenance Code related to non-technical commercial and residential issues including derelict vehicles, overgrown yards and condemnation of property and structures. Assists Litter and Animal Control and other agencies.</p> <ul style="list-style-type: none"> <li>● Enforce county ordinance and International Property Maintenance codes to reduce unsafe and unsightly properties to protect public health and safety within the county.</li> <li>● Record number of Property Maintenance Code complaints investigated, derelict vehicles tagged and removed, overgrown yards, and condemnation of property and structures.</li> </ul>	\$
<b>Litter Control</b>	<i>(See the Solid Waste Fund, page 205 for additional information on Litter Control)</i>	\$
<b>Environmental Enforcement Sergeant</b>	<i>(See the Solid Waste Fund, page 205 for additional information on the Environmental Enforcement Sergeant)</i>	\$
<b>TOTAL, ENVIROMENTAL ENFORCEMENT</b>		<b>\$1,370,070</b>

**SPARTANBURG COUNTY, SOUTH CAROLINA  
FY 08 ADOPTED OPERATING BUDGET**

*(ENVIRONMENTAL ENFORCEMENT CONTINUED)*

**Vehicle and Capital Equipment Replacement**

Funding for vehicle and capital equipment replacement is accounted for in the General Fund Vehicle and Capital Equipment project in the Capital Projects Fund. Vehicles and capital equipment to be replaced are noted here for informational purposes only, and are not included in the department budget.

<b>Equip No.</b>	<b>Division</b>	<b>Recommend Replacing With</b>	<b>Repl. Cost</b>
960	Property Maintenance	Ford Ranger Compact or Sim.	\$10,000
1074	Animal Control	Ford F-150	\$12,600
1157	Animal Control	Ford F-150	\$12,600
TOTAL			\$35,200

# ENVIRONMENTAL AND CONSERVATION OUTSIDE AGENCY CONTRIBUTIONS

**Financial Information**

DEPT NUMBER: VARIOUS		OUTSIDE AGENCY CONTRIBUTIONS						
CONTRIBUTIONS	DEPT. NO.	FY 04/05 ACTUAL	FY 05/06 ACTUAL	FY 06/07 BUDGET	FY 07/08 RECOMM	FY 07/08 ADOPTED	\$ INC/DEC FY 08 - 07	% INC/DEC FY 08 - 07
Spartanburg County Extension Office	9620	1,460	1,460	1,460	1,460	1,460	0	0.0%
Soil and Water Conservation District	9625	29,569	31,867	32,338	33,546	34,960	2,622	8.1%
<b>CONTRIBUTION TOTAL</b>		\$31,029	\$33,327	\$33,798	\$35,006	<b>\$36,420</b>	\$2,622	7.8%

**Personnel Information**

OUTSIDE AGENCIES	GRADE	FY 04/05	FY 05/06	*FY 06/07	FY 07/08 RECOMM	FY 07/08 ADOPTED	INC/DEC FY 08 - 07	EXEMPT (Y/N)
Soil & Water - Administrative Secretary	14	1	1	1	1	1	0	N
<b>TOTAL, OUTSIDE AGENCIES</b>		1	1	1	1	1	0	

\*Includes any changes made during FY 06/07

**Outside Agency Programs and Services**

Program or Service	Description	FY 08 Adopted
<b>Spartanburg County Extension Office</b>	The Spartanburg County Extension Office is operated by Clemson University. Programming focuses on four broad programmatic areas: agriculture and natural resources, home economics, community development, and 4-H and youth development. The Extension Office develops, conducts, and provides citizens with accurate, up-to-date research based information and educational programs on nutrition, food safety and preparation, home horticulture, gardening, farming, and landscape moisture control. It also provides youth programming in support of risk reduction activities. Spartanburg County contributes to the operational budget of the Extension Office.	<b>\$1,460</b>
<b>Soil and Water Conservation District</b>	The Soil and Water Conservation District is an agency of the State of South Carolina serving Spartanburg County. A District Conservationist, appointed by the United States Conservation Service directs the work of field staff to work with landowners, users and units of government on conservation of soil, water, and related natural resources. The Conservation Districts also: <ul style="list-style-type: none"> <li>● Provides protection of the soil and water resource base and improvement of water quality by reducing runoff pollutants.</li> <li>● Assists in orderly development of urbanizing areas and aids in the identification and retention of important farmlands.</li> <li>● Keeps citizenry informed of the status and condition of the natural resources in the county.</li> </ul>	<b>\$34,960</b>

**SPARTANBURG COUNTY, SOUTH CAROLINA  
FY 08 ADOPTED OPERATING BUDGET**

*(ENVIRONMENTAL AND CONSERVATION OUTSIDE AGENCIES CONTINUED)*

<b>Program or Service</b>	<b>Description</b>	<b>FY 08 Adopted</b>
<b>Soil and Water Conservation District (Cont.)</b>	Spartanburg County provides funding for an administrative secretary for the Soil and Water Conservation District.  <b>The FY 08 Adopted Budget increases \$2,622 to account for personnel expenditure increases associated with the county administrative secretary position.</b>	
<b>TOTAL, ENV. AND CONSERVATION OUTSIDE AGENCY CONTRIBUTIONS</b>		<b>\$36,420</b>