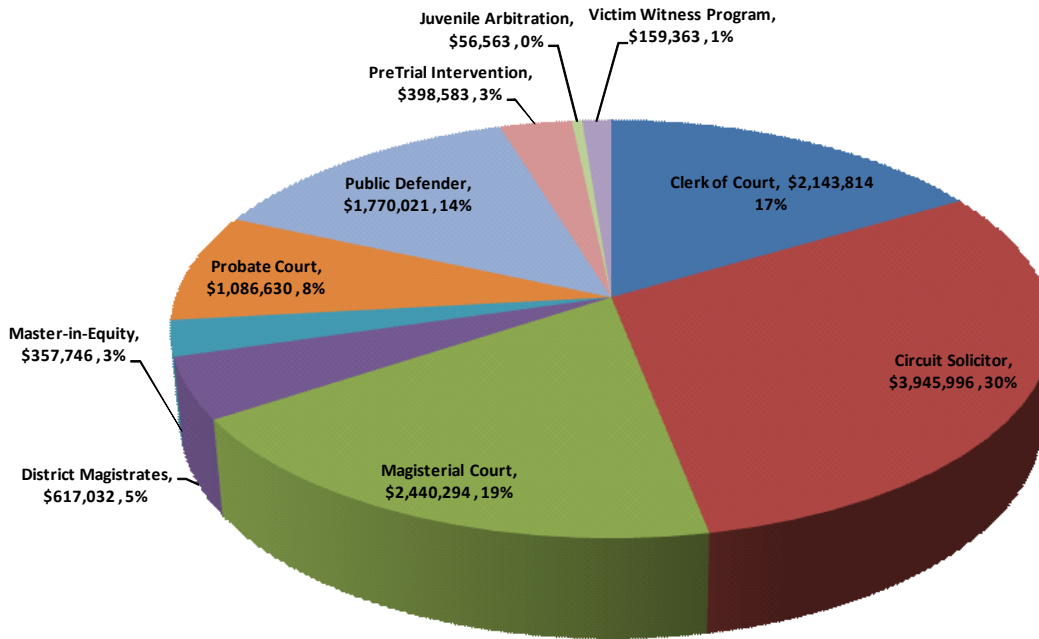


# JUDICIAL

## FY 2011/12 ADOPTED OPERATING BUDGET \$12,976,043

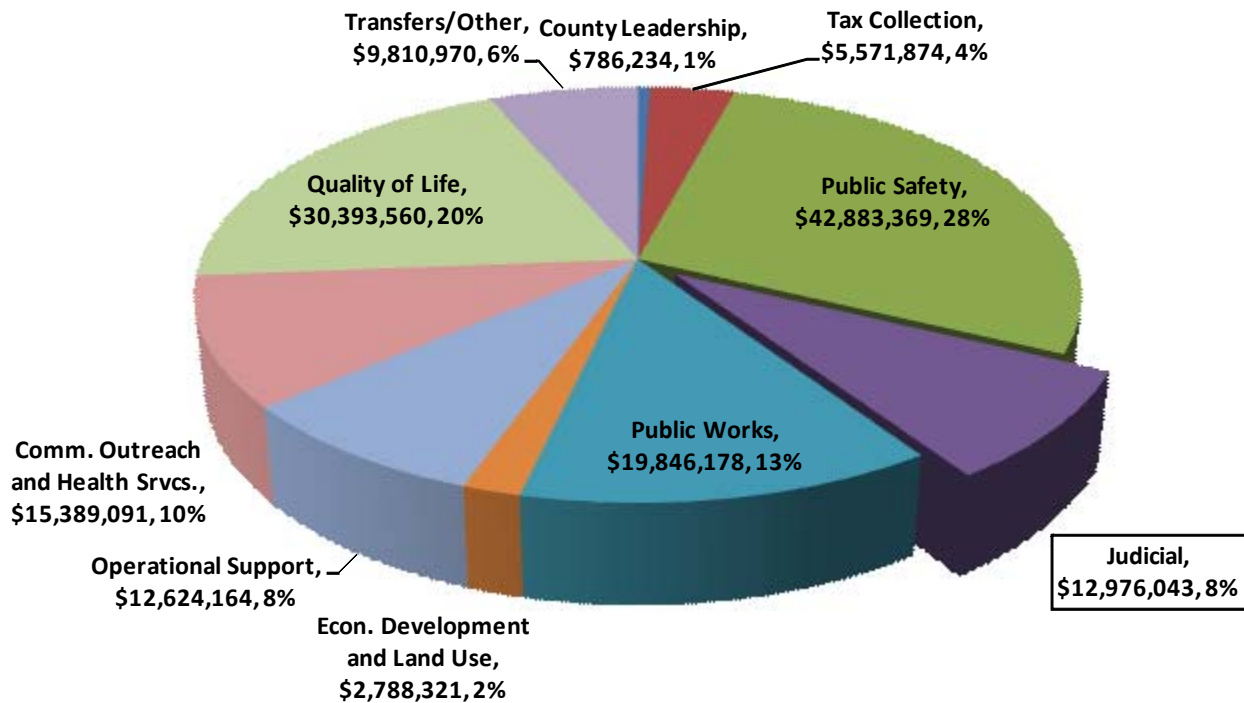


JUDICIAL SUMMARY								
FUND	FUNDING SOURCE(S)	DEPT NO.	FY 07/08 ACTUAL	FY 08/09 ACTUAL	FY 09/10 ACTUAL	FY 10/11 BUDGET	FY 11/12 BUDGET	\$ INC/DEC FY 12 - 11
1	General Fund		11,943,335	12,529,625	12,240,093	11,008,410	10,268,106	(740,304)
9	Special Revenue Fund		457,466	296,197	183,878	117,171	937,916	820,745
12	Public Defender 7th Circuit		0	0	151,293	1,902,383	1,770,021	(132,362)
<b>TOTAL, FUNDING SOURCES</b>			<b>\$12,400,801</b>	<b>\$12,825,821</b>	<b>\$12,423,971</b>	<b>\$13,027,963</b>	<b>\$12,976,043</b>	<b>(\$51,920)</b>
FUND	DEPARTMENT							
1	Clerk of Court	9250	2,111,318	2,342,297	\$ 2,258,714	\$ 2,386,693	\$ 2,143,814	(242,879)
1	Circuit Solicitor	9268	3,298,185	3,623,324	\$ 3,432,204	\$ 3,488,100	\$ 3,463,226	(24,874)
9	Circuit Solicitor - Confiscated Assets	9268	47,409	14,869	\$ 45,339	\$ -	\$ -	0
9	Circuit Solicitor - Grants	9258	326,557	236,390	\$ 77,974	\$ 59,557	\$ 482,770	423,213
1	Magisterial Court	9265	2,461,508	2,452,743	\$ 2,425,430	\$ 2,506,404	\$ 2,440,294	(66,110)
1	District Magistrates	9264	654,030	627,534	\$ 638,136	\$ 629,023	\$ 617,032	(11,991)
1	Master-in-Equity	9259	357,930	360,678	\$ 375,292	\$ 365,201	\$ 357,746	(7,454)
1	Probate Court	9256	1,050,023	1,079,205	\$ 1,105,846	\$ 1,113,318	\$ 1,086,630	(26,688)
1	Public Defender	9262	1,523,596	1,517,566	\$ 1,475,438	\$ -	\$ -	0
12	Public Defender Spartanburg	9262	0	0	\$ -	\$ 1,575,035	\$ 1,519,035	(56,000)
12	Public Defender Cherokee	9261	0	0	\$ 151,293	\$ 327,348	\$ 250,986	(76,362)
12	Interfund Charges	7500	0	0	\$ -	\$ -	\$ -	0
1	PreTrial Intervention - Adult	9269	249,175	270,526	\$ 271,963	\$ 266,644	\$ -	(266,644)
9	PreTrial Intervention - Adult	9269	0	0	\$ -	\$ -	\$ 288,699	288,699
1	PreTrial Intervention - Juvenile	9270	90,362	96,271	\$ 96,742	\$ 95,554	\$ -	(95,554)
9	PreTrial Intervention - Juvenile	9270	0	0	\$ -	\$ -	\$ 93,089	93,089
9	Interfund Charges	7500	0	0	\$ -	\$ -	\$ 16,795	16,795
9	Juvenile Arbitration	9266	54,400	44,938	\$ 60,025	\$ 57,614	\$ 56,563	(1,051)
1	Victim Witness Program	9267	147,207	159,482	\$ 160,328	\$ 157,474	\$ 159,363	1,889
9	Victim Advocate Services	9272	29,100	0	\$ 540	\$ -	\$ -	0
			<b>\$12,400,801</b>	<b>\$12,825,821</b>	<b>\$ 12,575,264</b>	<b>\$13,027,963</b>	<b>\$12,976,043</b>	<b>(\$51,920)</b>

# Judicial

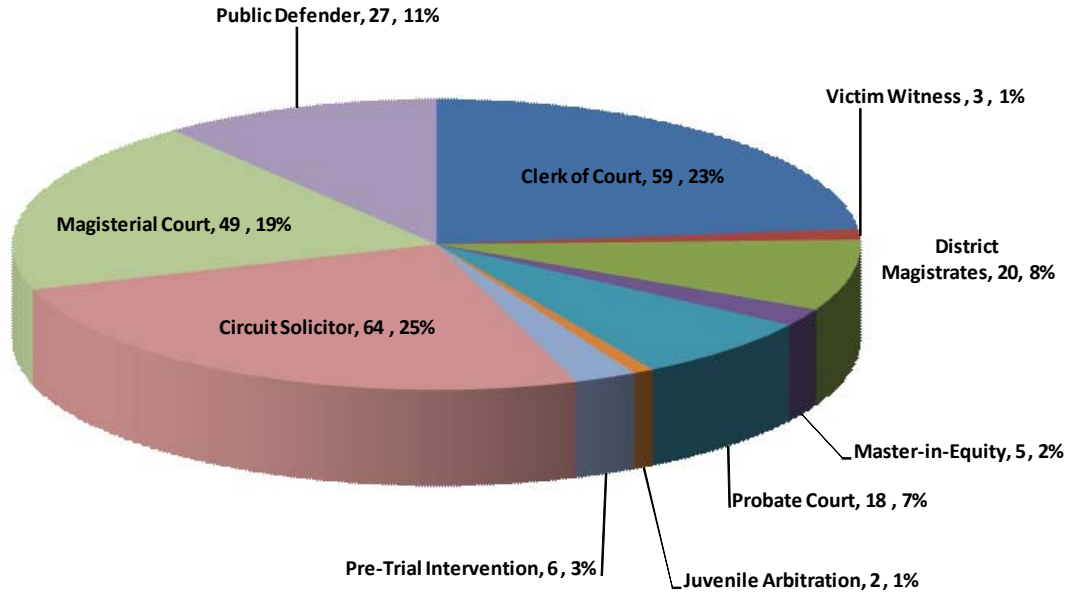
## Percentage of Total County Budget

### \$12,976,043

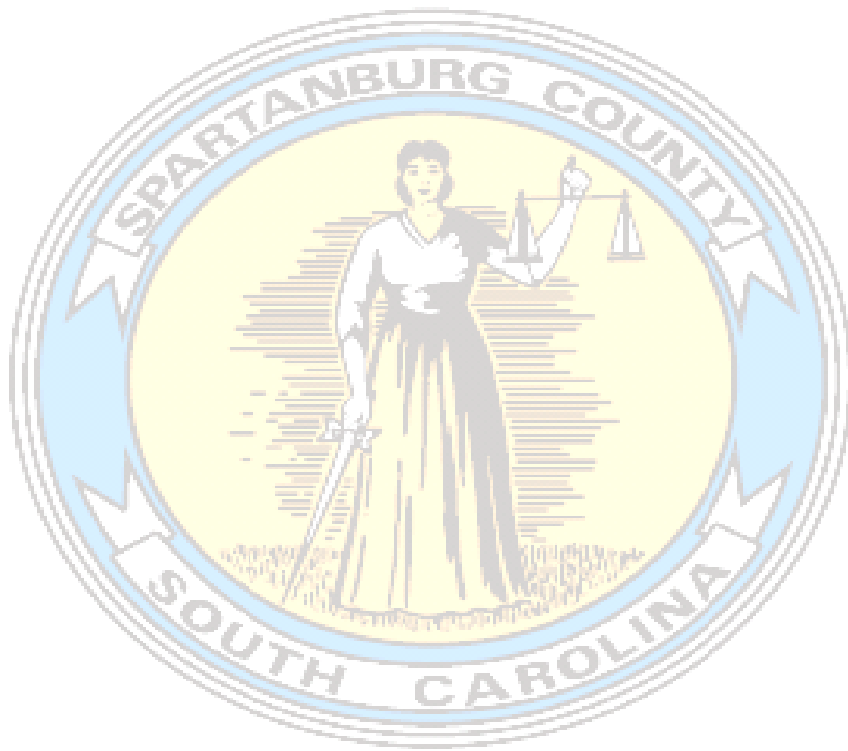


TOTAL FY 2011/12 ADOPTED OPERATING BUDGET: \$153,069,804			
CATEGORY/FUNCTION	FY 2011/12 BUDGET	CATEGORY/FUNCTION	FY 2011/12 BUDGET
County Leadership	\$786,234	Econ. Development and Land Use	\$2,788,321
Tax Collection	\$5,571,874	Operational Support	\$12,624,164
Public Safety	\$42,883,369	Comm. Outreach and Health Svcs.	\$15,389,091
Judicial	\$12,976,043	Quality of Life	\$30,393,560
Public Works	\$19,846,178	Transfers/Other	\$9,810,970

# Authorized Judicial Personnel Summary



JUDICIAL PERSONNEL SUMMARY								
FUND	FUNDING SOURCE(S)	DEPT NO.	FY 07/08 BUDGET	FY 08/09 BUDGET	FY 09/10 BUDGET	FY 10/11 BUDGET	FY 11/12 BUDGET	INC/DEC FY 12 - 11
1	General Fund		228	239	240	216	210	(6)
9	Special Revenue Fund		12	7	6	3	16	13
12	Public Defender 7th Circuit		0	0	0	27	27	0
<b>TOTAL, FUNDING SOURCES</b>			240	246	246	246	253	7
FUND	DEPARTMENT	DEPT NO.	FY 07/08 BUDGET	FY 08/09 BUDGET	FY 09/10 BUDGET	FY 10/11 BUDGET	FY 11/12 BUDGET	INC/DEC FY 12 - 11
1	Clerk of Court	9250	53	59	59	59	59	0
1	Circuit Solicitor	9268	52	55	56	56	56	0
9	Circuit Solicitor - Confiscated Assets	9268	1	1	0	0	0	0
9	Circuit Solicitor - Grants	9258	8	4	4	1	8	7
1	Magisterial Court	9265	49	49	49	49	49	0
1	District Magistrates	9264	20	20	20	20	20	0
1	Master-in-Equity	9259	5	5	5	5	5	0
1	Probate Court	9256	18	18	18	18	18	0
1	Public Defender Spartanburg	9262	22	24	24	0	0	0
12	Public Defender Spartanburg	9262	0	0	0	24	24	0
12	Public Defender Cherokee	9261	0	0	0	3	3	0
1	PreTrial Intervention - Adult	9269	4	4	4	4	0	(4)
1	PreTrial Intervention - Juvenile	9270	2	2	2	2	0	(2)
9	PreTrial Intervention - Adult	9269	0	0	0	0	4	4
9	PreTrial Intervention - Juvenile	9270	0	0	0	0	2	2
9	Juvenile Arbitration	9266	2	2	2	2	2	0
1	Victim Witness Program	9267	3	3	3	3	3	0
9	Victim Advocate Services	9272	1	0	0	0	0	0
<b>TOTAL, JUDICIAL</b>			240	246	246	246	253	7



# CLERK OF COURT

Each county of South Carolina has a popularly elected Clerk of Court who serves a four-year term. The Clerk of Court serves both the Circuit and Family Court as they operate in each county. The Clerk of Court is charged with docket management; receiving fees, fines, and cost; maintaining all court records; and handling reporting requirements. In the Circuit Court, their duties encompass both civil and criminal areas: receiving criminal trial lists; handling jury-related matters; and performing courtroom duties. In the Family Courts, the clerks of court are responsible for receiving and disbursing support payments paid through the Clerk of Court; and issuing Rules to Show Cause to bring non-paying obligors before the Family Court.

All funding of Clerk of Court staff, office space, and equipment is a county responsibility, with the exception of a limited state salary and support personnel supplement.

DEPT NUMBER: 1-9250	CLERK OF COURT					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	2,111,318	2,342,297	2,258,714	2,386,693	<b>2,143,814</b>	(242,879)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	1,789,790	1,928,774	1,964,711	2,065,993	<b>1,832,109</b>	(233,884)
Operating Expenditures	302,772	358,373	285,361	320,700	<b>311,705</b>	(8,995)
Capital Outlay	18,756	55,151	8,642	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$2,111,318</b>	<b>\$2,342,297</b>	<b>\$2,258,714</b>	<b>\$2,386,693</b>	<b>\$2,143,814</b>	<b>(\$242,879)</b>
<b>AUTHORIZED PERSONNEL</b>	53	59	59	59	<b>59</b>	0

## FY 2011/12 Budget Highlights & Initiatives

- Personnel Services increase due to the SC Retirement System employer contribution rate increase. Overall personnel services decrease with the freezing of 2 Constable positions, 1 Child Enforcement Clerk position, 1 Senior Court Clerk position, and 1 Deputy Court Clerk position. The total savings from frozen positions is \$152,267.
- Operating Expenses decrease from FY 2010/11 levels with the across the board reductions to Office Supplies, Mileage, Professional Development and Uniforms.

### Goal:

To provide efficient and effective service to the public and the judicial system

### Objectives:

- To prepare and scan court documents while providing the ability to retrieve these documents electronically
- To prepare evidence for destruction after obtaining court order
- To refurbish circuit courtroom furniture

## Clerk of Court Continued

Function or Division	Description	Percent of Budget
<b>Circuit Court Division</b>	Enter and maintain data and end all general sessions and common plea cases. Select and assist juries for court, provide schedules for Bailiffs to assist the jury and judges in the courtroom during court. Prepare request and issuance of bench warrants. Assist circuit judges with court.	25%
<b>Family Court</b>	File domestic relations and juvenile pleadings; enter data for the family court system. Prepare dockets and appoint court appointed attorneys for cases. Assist family court judges with court.	25%
<b>Payment/Accounting Division</b>	Collect , account for, and disburse: filing fees, bond and bail monies, trust funds, fines, restitution payments, child support, and alimony payments to various State and County offices, as well as individuals, while ensuring an accurate accounting system is being used.	25%
<b>Enforcement Division</b>	Enforce child support by the issuance of rule to show cause, subpoenas, affidavits and bench warrants and keeping data. Assist the public, attorneys, DSS by locating defendants and scheduling hearings for them.	25%

# CIRCUIT SOLICITOR

The Seventh Circuit Solicitor's Office represents the state of South Carolina in criminal cases filed by law enforcement in Spartanburg and Cherokee counties. A diverse team of attorneys represents the office in Circuit Court, Magistrate Court and Family Court hearings. This office will do what is good, just and right in the administration of justice and the representation for the citizens of the Seventh Judicial Circuit.

DEPT NUMBER: 1-9268	CIRCUIT SOLICITOR					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	3,298,185	3,623,324	3,432,204	3,488,100	<b>3,463,226</b>	(24,874)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	3,045,108	3,323,538	3,285,842	3,326,211	<b>3,246,491</b>	(79,720)
Operating Expenditures	195,364	245,890	136,522	161,889	<b>216,735</b>	54,846
Capital Outlay	57,713	53,895	9,840	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$3,298,185</b>	<b>\$3,623,324</b>	<b>\$3,432,204</b>	<b>\$3,488,100</b>	<b>\$3,463,226</b>	<b>(\$24,874)</b>
<b>AUTHORIZED PERSONNEL</b>	52	55	56	56	<b>56</b>	0

## FY 2011/12 Budget Highlights & Initiatives

- Personnel Services increase due to the SC Retirement System employer contribution rate increase. Overall personnel decrease through a significant decrease in health insurance election coverage as well a freezing 1 Attorney position. Savings from the frozen position is \$54,914.
- Operating Expenses reflect the across the board reductions to Office Supplies and Professional Development. Overall operating expense increase due to grant matches for the VAWA Grant, the Aggressive Case Management Grant and the Gang Prosecution Grant. Total grant matches are budgeted at \$70,258.

## Goals:

- Administer what is good, just and right in the judicial system and represent the citizens of our counties with an office that is professional with its pursuit of this goal
- Continue to work efficiently with the County government to obtain budget initiatives and assist all branches of law enforcement with any aspects of investigation and the prosecution of crimes

Function or Division	Description	Percent of Budget
<b>Solicitor's Office</b>	Prosecute crimes in the Seventh Circuit	99%
<b>Worthless check program</b>	Assist merchants with the collection and prosecution of worthless checks	1%

# CIRCUIT SOLICITOR – CONFISCATED ASSETS SPECIAL REVENUE FUND

Forfeited drug dollars received by the Circuit Solicitor’s Office were used to fund the salaries and benefits for a part-time Drug Investigator. This department is no longer budgeted but is shown for historical value.

DEPT NUMBER: 9-9268	CIRCUIT SOLICITOR - CONFISCATED ASSETS					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
Special Revenue Fund	47,409	14,869	45,339	0	0	0
<b>EXPENDITURES</b>						
Personnel Services Expenditures	3,161	0	0	0	0	0
Operating Expenditures	44,249	14,869	45,339	0	0	0
Capital Outlay	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	0
<b>EXPENDITURE TOTAL</b>	<b>\$47,409</b>	<b>\$14,869</b>	<b>\$45,339</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>AUTHORIZED PERSONNEL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# CIRCUIT SOLICITOR – GRANTS SPECIAL REVENUE FUND

This department supports salary and benefit costs associated with grant funded positions in the Circuit Solicitor's Office.

DEPT NUMBER: 9-9258	CIRCUIT SOLICITOR - GRANTS					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
Special Revenue Fund	326,557	236,390	77,974	59,557	<b>482,770</b>	423,213
<b>EXPENDITURES</b>						
Personnel Services Expenditures	225,724	208,345	66,507	59,557	<b>482,770</b>	423,213
Operating Expenditures	100,833	22,381	11,467	0	<b>0</b>	0
Capital Outlay	0	5,664	0	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$326,557</b>	<b>\$236,390</b>	<b>\$77,974</b>	<b>\$59,557</b>	<b>\$482,770</b>	<b>\$423,213</b>
<b>AUTHORIZED PERSONNEL</b>	8	4	1	1	8	7

## FY 2011/12 Budget Highlights & Initiatives

- During FY 2009/10 funding for traditional grant personnel was decreased as funding for positions was shifted to Stimulus Funding. Stimulus funds were temporary short-term funds that must be accounted for separately from other funds and are therefore not included in these funds.
- During FY 2010/11 traditional grant funding was restored for 8 positions. Grants include DUI, VAWA, Aggressive Case Management, and Gang Prosecution. These 8 positions are funded by grants and County grant match dollars.

# MAGISTERIAL COURT

Magistrates have criminal trial jurisdiction over all offenses that are subject to penalty or fine not exceeding \$500 or imprisonment not exceeding thirty (30) days. Magistrates have civil jurisdiction in matters not exceeding \$7,500 and landlord/tenant disputes of any amount. Magistrates are responsible for hearing transfer court cases, setting bail, conducting preliminary hearings, and issuing arrest and search warrants.

DEPT NUMBER: 1-9265	MAGISTERIAL COURT					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	2,461,508	2,452,743	2,425,430	2,506,404	<b>2,440,294</b>	(66,110)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	2,332,653	2,370,538	2,362,613	2,443,104	<b>2,390,926</b>	(52,178)
Operating Expenditures	97,955	77,065	62,817	63,300	<b>49,368</b>	(13,932)
Capital Outlay	30,900	5,140	0	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$2,461,508</b>	<b>\$2,452,743</b>	<b>\$2,425,430</b>	<b>\$2,506,404</b>	<b>\$2,440,294</b>	<b>(\$66,110)</b>
<b>AUTHORIZED PERSONNEL</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>0</b>

## FY 2011/12 Budget Highlights & Initiatives

- Personnel Services increase due to the SC Retirement System employer contribution rate increase. Overall personnel services decrease as the result of 1 frozen position, a Magistrate Court Coordinator. In addition, the Night/Traffic Magistrates line item was reduced by \$15,310.
- Funding was combined from 2 part-time Court Clerk positions to fund 1 full-time Court Clerk position.
- Operating Expenses decrease from FY 2010/11 levels with the across the board reductions to Office Supplies, Uniforms, Mileage, and Professional Development/Training.

## Objectives:

- Dispense justice fairly and equitably
- Obey the judicial code as required by law
- Serve the citizens of Spartanburg County

Function or Division	Description	Percent of Budget
<b>Traffic Court</b>	Adjudicate all traffic offenses and some of the criminal charges on tickets	25%
<b>Criminal Court</b>	Adjudicate criminal charges which carry a fine of \$500 or 30 days in jail	25%
<b>Civil Court</b>	Evictions, Summons and Complaints and any Civil matters with jurisdiction up to \$7,500	25%
<b>Bond Court</b>	Set a fair bond on all persons within 24 hours of arrest and issue warrants as needed	25%

# DISTRICT MAGISTRATES

State law establishes the Magistrates jurisdiction. In addition to the offices located at the Judicial Center and the Detention Center, the Magistrate Court has eight District Magistrates with offices throughout the County. These offices are located in Greer, Landrum, Chesnee, Inman, Reidville, Woodruff, Pacolet, and Boiling Springs. While the District Judges primarily serve the area of the County surrounding their offices, these Judges are Magistrates with countywide jurisdiction.

DEPT NUMBER: 1-9264	DISTRICT MAGISTRATES					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	654,030	627,534	638,136	629,023	<b>617,032</b>	(11,991)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	579,474	555,202	558,492	554,473	<b>546,582</b>	(7,891)
Operating Expenditures	74,556	72,332	79,644	74,550	<b>70,450</b>	(4,100)
Capital Outlay	0	0	0	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$654,030</b>	<b>\$627,534</b>	<b>\$638,136</b>	<b>\$629,023</b>	<b>\$617,032</b>	<b>(\$11,991)</b>
<b>AUTHORIZED PERSONNEL</b>	20	20	20	20	20	0

## FY 2011/12 Budget Highlights & Initiatives

- Personnel services increase due to the SC Retirement System employer contribution rate increase in addition to reductions in the salary line item to reflect actual hours worked for part-time employees.
- Operating Expenses decrease from FY 2010/11 levels with the across the board reduction to Professional Development/Training.
- In Operating expenses, the Uniforms line item was eliminated for a savings of \$3,100.

## Objectives:

- Dispense justice fairly and equitably
- Obey the judicial code as required by law
- Serve the citizens of Spartanburg County

Function or Division	Description	Percent of Budget
<b>Traffic Court</b>	Adjudicate all traffic offenses and some of the criminal charges on tickets	25%
<b>Criminal Court</b>	Adjudicate criminal charges which carry a fine of \$500 or 30 days in jail	25%
<b>Civil Court</b>	Evictions, Summons and Complaints and any Civil matters with jurisdiction up to \$7,500	25%
<b>Bond Court</b>	Set a fair bond on all persons within 24 hours of arrest and issue warrants as needed	25%

# MASTER-IN-EQUITY

The Master-in-Equity hears a broad range of non-jury cases that are referred by the Clerk of Court or a Circuit Court Judge. These cases involve real estate matters, such as mechanic liens, foreclosures, partitions, road closings, condemnations and quiet title actions. However, at the present time the majority of the cases referred are foreclosures. The Master-in-Equity is also assigned as a Special Circuit Court Judge for the 7<sup>th</sup> Judicial Circuit by the Supreme Court. In this capacity, the Master hears probation revocations, restitution hearings, wrongful death and minor settlements.

DEPT NUMBER: 1-9259	MASTER IN EQUITY					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	357,930	360,678	375,292	365,201	<b>357,746</b>	(7,454)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	344,763	352,014	369,101	354,401	<b>348,066</b>	(6,334)
Operating Expenditures	7,564	8,663	6,191	10,800	<b>9,680</b>	(1,120)
Capital Outlay	5,604	0	0	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$357,930</b>	<b>\$360,678</b>	<b>\$375,292</b>	<b>\$365,201</b>	<b>\$357,746</b>	<b>(\$7,454)</b>
<b>AUTHORIZED PERSONNEL</b>	5	5	5	5	5	0

## FY 2011/12 Budget Highlights & Initiatives

- Personnel Services increase due to the SC Retirement System employer contribution rate increase. Overall personnel services decrease due to employee turnover.
- Operating Expenses decrease from FY 2010/11 levels with the across the board reductions to Office Supplies, Mileage, and Professional Development.

## Objectives:

- To update all equipment so that when court administration brings the Master's office online, the conversion will be seamless. This includes installation of some type of security system for the protection of the office employees and the Judge.
- To update the phone system, so that conference calls can be made for the benefit of the litigants and an update answer system can be installed
- By updating all equipment and software so this office can continue to operate at current level without the need of additional employees to handle the increased caseload and electronic requirements

Function or Division	Description	Percent of Budget
<b>Court Cases</b>	Hear non-jury cases referred by the Clerk of Court and Circuit Court Judges, which includes foreclosures, mechanic liens, partitions, road closings, condemnations, quiet title actions and other referred cases.	100%

# PROBATE COURT

Probate Court has exclusive original jurisdiction over estates of decedents and protected persons (both incapacitated adults and minors); trusts; involuntary commitment of persons suffering from mental illness/retardation, alcohol/drug addiction and active pulmonary tuberculosis; and the issuance of marriage licenses. The staff oversees the administration of the estates and all paperwork filed in order to ensure that all statutory requirements are met. The judges hear and decide any litigation filed in regard to the above matters.

DEPT NUMBER: 1-9256	PROBATE COURT					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	1,050,023	1,079,205	1,105,846	1,113,318	<b>1,086,630</b>	(26,688)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	987,689	1,034,722	1,075,609	1,078,214	<b>1,055,049</b>	(23,165)
Operating Expenditures	40,524	38,918	30,220	35,104	<b>31,381</b>	(3,723)
Capital Outlay	21,810	5,565	17	0	<b>200</b>	200
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$1,050,023</b>	<b>\$1,079,205</b>	<b>\$1,105,846</b>	<b>\$1,113,318</b>	<b>\$1,086,630</b>	<b>(\$26,688)</b>
<b>AUTHORIZED PERSONNEL</b>	18	18	18	18	<b>18</b>	0

## FY 2011/12 Budget Highlights & Initiatives

- Personnel Services increase due to the SC Retirement System employer contribution rate increase. Overall personnel services decrease due to employee turnover.
- Operating Expenses decrease from FY 2010/11 levels with the across the board reductions to Office Supplies and Professional Development.

### Goal:

To provide the most efficient, people-oriented and error-free service in the state

### Objectives:

- Maintain optimal service to the public while coping with increased workloads due to population growth, increased use of the court, mandates by court administration and other agencies and lack of personnel increases due to budget constraints
- Maintain accurate records to assist in title searches in regard to real estate and genealogical searches
- Provide emergency assistance to families in crisis in regard to involuntary commitments and ensure due process to the patients committed

Function or Division	Description	Percent of Budget
<b>Estate Division</b>	Probates wills, appoints personal representatives, oversees administration of estates of deceased persons and minors, issues marriage licenses, and handles trust matters	85%
<b>Mental Health Division</b>	Jurisdiction over the involuntary commitment of the mentally ill and chemically dependent persons; appoint and oversee guardians and conservators for adults who are adjudicated incapacitated	15%

# PUBLIC DEFENDER

This department has been moved from General Fund to the Public Defender 7<sup>th</sup> Circuit Fund. It is shown for historical value.

<b>DEPT NUMBER: 1-9262</b>	<b>PUBLIC DEFENDER SPARTANBURG</b>					
<b>FUNDING SOURCE(S)</b>	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	1,523,596	1,517,566	1,475,438	0	<b>0</b>	0
<b>EXPENDITURES</b>						
Personnel Services Expenditures	1,370,799	1,358,134	1,388,514	0	<b>0</b>	0
Operating Expenditures	138,317	159,433	86,924	0	<b>0</b>	0
Capital Outlay	14,480	0	0	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$1,523,596</b>	<b>\$1,517,566</b>	<b>\$1,475,438</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>AUTHORIZED PERSONNEL</b>	22	24	24	0	<b>0</b>	0

# PUBLIC DEFENDER SPARTANBURG

## PUBLIC DEFENDER 7<sup>TH</sup> CIRCUIT FUND

The mission of the Public Defender Office is to provide effective, competent legal representation for indigent individuals charged with criminal offenses in Spartanburg County General Sessions, Magistrate and Municipal Courts and for indigent juveniles charge with offenses in Family Court.

DEPT NUMBER: 12-9262	PUBLIC DEFENDER SPARTANBURG					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 BUDGET	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	0	0	0	1,575,035	1,519,035	(56,000)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	0	0	0	1,497,175	1,442,644	(54,531)
Operating Expenditures	0	0	0	77,860	76,391	(1,469)
Capital Outlay	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	0
<b>EXPENDITURE TOTAL</b>	\$0	\$0	\$0	\$1,575,035	\$1,519,035	(\$56,000)
<b>AUTHORIZED PERSONNEL</b>	0	0	0	24	24	0

### FY 2011/12 Budget Highlights & Initiatives

- According to SC State Code 17-3-550 a County may not reduce its contribution to the Public Defender's Office below the amount provided in the previous fiscal year. The FY 2010/11 budgeted General Fund contribution to the Spartanburg County Public Defender's Office was \$898,035. In order to maintain client services despite State funding cuts to the Public Defender's Office the budgeted General Fund contribution for FY 2011/12 is \$998,035.
- The increased contribution from the County General Fund does not fully cover the State cuts and therefore reductions will need to be made in Personnel Services to balance the budget.
- For the second year in a row overhead allocation charges for services provided to them by General Fund and other internal service funds are being waived.

### Goal:

To provide excellent, effective and ethical representation for all clients assigned to the public defender office, while working with other agencies to develop, improve and provide an effective criminal justice system

### Objectives:

- Maintain individual attorneys' caseloads within the recommended ABA and State caseload standards for criminal defense attorneys
- Adequately prepare all cases for final disposition with a minimum of delay
- Identify clients and initiate representation as early after commencement of criminal proceedings as possible

## Public Defender Spartanburg Continued

<b>Function or Division</b>	<b>Description</b>	<b>Percent of Budget</b>
<b>General Sessions</b>	Representation of clients in General Sessions	80%
<b>Summary Court</b>	Representation of clients in Magistrate and Municipal Courts	7%
<b>Juvenile Court</b>	Representation of clients in Family Court	11%
<b>Drug Court</b>	Representation of clients in the Drug Court Program	2%

# PUBLIC DEFENDER CHEROKEE

## PUBLIC DEFENDER 7<sup>TH</sup> CIRCUIT FUND

The mission of the Public Defender Office is to provide effective, competent legal representation for indigent individuals charged with criminal offenses in Cherokee County General Sessions, Magistrate and Municipal Courts and for indigent juveniles charged with offenses in Family Court.

DEPT NUMBER: 12-9261	PUBLIC DEFENDER CHEROKEE					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 BUDGET	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	0	0	151,293	327,348	<b>250,986</b>	(76,362)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	0	0	133,325	267,291	<b>218,313</b>	(48,978)
Operating Expenditures	0	0	17,968	54,657	<b>17,870</b>	(36,787)
Capital Outlay	0	0	0	5,400	<b>500</b>	(4,900)
Other Expenditures	0	0	0	0	<b>14,303</b>	14,303
<b>EXPENDITURE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$151,293</b>	<b>\$327,348</b>	<b>\$250,986</b>	<b>(\$76,362)</b>
<b>AUTHORIZED PERSONNEL</b>	0	0	0	3	3	0

### FY 2011/12 Budget Highlights & Initiatives

- By law the 7<sup>th</sup> Circuit Public Defender oversees this office along with the Spartanburg County Office. All expenses associated with the Cherokee County Office are paid for by the State or Cherokee County. Spartanburg County does not contribute to the financial needs of this Cherokee County Office.
- State funding is reduced for the Cherokee Public Defender's Office necessitating a reduction in Personnel Services and Operating Expenses. Personnel Services were reduced through employee turnover while Operating Expenses were reduced through the elimination of a contract employee.
- FY 2011/12 is the first year the Public Defender's Office is being charged an overhead allocation for services provided to them by the General Fund, this is reflected above in Other Expenditures.

### Goal:

To provide excellent, effective and ethical representation for all clients assigned to the public defender office, while working with other agencies to develop, improve and provide an effective criminal justice system

### Objectives:

- Maintain individual attorneys' caseloads within the recommended ABA and State caseload standards for criminal defense attorneys
- Adequately prepare all cases for final disposition with a minimum of delay
- Identify clients and initiate representation as early after commencement of criminal proceedings as possible

## Public Defender Cherokee Continued

Function or Division	Description	Percent of Budget
<b>General Sessions Court</b>	Representation of clients in General Sessions	87%
<b>Summary Courts</b>	Representation of clients in Magistrate and Municipal Courts	3%
<b>Juvenile Court</b>	Representation of clients in Family Court	10%

# INTERFUND CHARGES

## PUBLIC DEFENDER 7<sup>TH</sup> CIRCUIT FUND

This department provides for indirect charges from Facilities Maintenance and Information Technologies associated with the Public Defender's Office in Spartanburg County.

DEPT NUMBER: 12-7500	INTERFUND CHARGES					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
Special Revenue Fund	0	0	0	0	0	0
<b>EXPENDITURES</b>						
Personnel Services Expenditures	0	0	0	0	0	0
Operating Expenditures	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	0
<b>EXPENDITURE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>AUTHORIZED PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### FY 2011/12 Budget Highlights & Initiatives

- This is a newly created department in relation to the newly created internal service funds.
- The indirect charges were waived for FY 2011/12 to give the Public Defender's Office a year to adjust in the funding cut from the State.

# PRE TRIAL INTERVENTION-ADULT

This department has been moved from General Fund to the Special Revenue Fund. It is shown for historical value.

<b>DEPT NUMBER: 1-9269</b>	<b>PRETRIAL INTERVENTION - ADULT</b>					
<b>FUNDING SOURCE(S)</b>	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	249,175	270,526	271,963	266,644	0	(266,644)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	232,533	254,460	256,386	253,784	0	(253,784)
Operating Expenditures	16,642	16,066	15,577	12,860	0	(12,860)
Capital Outlay	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	0
<b>EXPENDITURE TOTAL</b>	<b>\$249,175</b>	<b>\$270,526</b>	<b>\$271,963</b>	<b>\$266,644</b>	<b>\$0</b>	<b>(\$266,644)</b>
<b>AUTHORIZED PERSONNEL</b>	4	4	4	4	0	(4)

## **FY 2011/12 Budget Highlights & Initiatives**

- This department along with Pretrial – Juvenile is being moved to the Special Revenue Fund to better separate and align their revenues with their expenditures. Their revenue, according to State statute, is restricted. The revenues from Pretrial – Adult also cover Pretrial Juvenile.

# PRETRIAL INTERVENTION - ADULT SPECIAL REVENUE FUND

Pre-Trial Intervention is a program that offers offenders a chance to handle their charges without going to court. If a person is accepted into PTI and successfully completes the program, the charges are dismissed and the client can apply to have all records expunged. Acceptance depends upon the charge, prior criminal history, victim and officer recommendation and restitution amount. A person is only allowed to participate in PTI one time. The Alcohol Education Program works with 17-20 offenders with alcohol related offenses and they can only participate in AEP one time.

DEPT NUMBER: 9-9269	PRETRIAL INTERVENTION - ADULT					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	0	0	0	0	288,699	288,699
<b>EXPENDITURES</b>						
Personnel Services Expenditures	0	0	0	0	257,475	257,475
Operating Expenditures	0	0	0	0	12,860	12,860
Capital Outlay	0	0	0	0	0	0
Other Expenditures	0	0	0	0	18,364	18,364
<b>EXPENDITURE TOTAL</b>	\$0	\$0	\$0	\$0	\$288,699	\$288,699
<b>AUTHORIZED PERSONNEL</b>	0	0	0	0	4	4

## FY 2011/12 Budget Highlights & Initiatives

- This department along with Pretrial – Juvenile is being moved to the Special Revenue Fund to better separate and align their revenues with their expenditures. Their revenue, according to State statute, is restricted. The revenues from Pretrial – Adult also cover Pretrial Juvenile.
- Personnel Services increase due to the SC Retirement System employer contribution rate increase.

### Goal:

To provide quality assistance to all participants

### Objectives:

- To have all participants complete the program successfully
- To be sure each case manager receives training in current issues to learn current trends in treatment
- To make a difference to each participant to lower the recidivism rate

Function or Division	Description	Percent of Budget
<b>Pre-Trial Intervention (PTI)</b>	Work with offenders to address conditions leading to the criminal charge and try to effect change	45%
<b>Alcohol Education Program (AEP)</b>	Work with offenders, 17-20 years old that have alcohol related offenses	10%
<b>Juvenile Pre-Trial Intervention (JPTI)</b>	Work with juvenile offenders, 16 years old and under referred by the Family Court Solicitor	5%
<b>Expungements</b>	Check records, prepare and process expungement orders for persons who request them: PTI, AEP and the public	40%

# PRETRIAL INTERVENTION - JUVENILE

This department has been moved from General Fund to the Special Revenue Fund. It is shown for historical value.

<b>DEPT NUMBER: 1-9270</b>	<b>PRETRIAL INTERVENTION - JUVENILE</b>					
<b>FUNDING SOURCE(S)</b>	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	90,362	96,271	96,742	95,554	0	(95,554)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	90,362	96,271	96,742	95,554	0	(95,554)
Operating Expenditures	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	0
<b>EXPENDITURE TOTAL</b>	<b>\$90,362</b>	<b>\$96,271</b>	<b>\$96,742</b>	<b>\$95,554</b>	<b>\$0</b>	<b>(\$95,554)</b>
<b>AUTHORIZED PERSONNEL</b>	2	2	2	2	0	(2)

## **FY 2011/12 Budget Highlights & Initiatives**

- This department along with Pretrial – Adult is being moved to the Special Revenue Fund to better separate and align their revenues with their expenditures. Their revenue, according to State statute, is restricted. The revenues from Pretrial – Adult also cover Pretrial - Juvenile.

# PRETRIAL INTERVENTION - JUVENILE SPECIAL REVENUE FUND

DEPT NUMBER: 9-9270	PRETRIAL INTERVENTION - JUVENILE					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	0	0	0	0	93,089	93,089
<b>EXPENDITURES</b>						
Personnel Services Expenditures	0	0	0	0	93,089	93,089
Operating Expenditures	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other Expenditures	0	0	0	0	0	0
<b>EXPENDITURE TOTAL</b>	\$0	\$0	\$0	\$0	\$93,089	\$93,089
<b>AUTHORIZED PERSONNEL</b>	0	0	0	0	2	2

## **FY 2011/12 Budget Highlights & Initiatives**

- This department along with Pretrial – Juvenile is being moved to the Special Revenue Fund to better separate and align their revenues with their expenditures. Their revenue, according to State statute, is restricted. The revenues from Pretrial – Adult also cover Pretrial Juvenile.
- Personnel Services increase due to the SC Retirement System employer contribution rate increase.

# INTERFUND CHARGES SPECIAL REVENUE FUND

This department provides for indirect charges from Facilities Maintenance and Information Technologies associated with Pretrial Intervention Adult and Juvenile.

<b>DEPT NUMBER: 9-7500</b>	<b>INTERFUND CHARGES</b>					
<b>FUNDING SOURCE(S)</b>	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
Special Revenue Fund	0	0	0	0	<b>16,795</b>	16,795
<b>EXPENDITURES</b>						
Personnel Services Expenditures	0	0	0	0	<b>0</b>	0
Operating Expenditures	0	0	0	0	<b>0</b>	0
Capital Outlay	0	0	0	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>16,795</b>	16,795
<b>EXPENDITURE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,795</b>	<b>\$16,795</b>
<b>AUTHORIZED PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2011/12 Budget Highlights & Initiatives**

- This is a newly created department in relation to the newly created internal service funds.

# JUVENILE ARBITRATION SPECIAL REVENUE FUND

Juvenile Arbitration is a pretrial diversion program available to non-violent, first time juvenile offenders between the ages of 8-17 years old. This department is responsible for recruiting and training community volunteers to act as arbitrators/mediators in juvenile cases. The Program Manager is responsible for all intakes of new cases, file preparation, contact with victims and law enforcement, scheduling of arbitration hearings, scheduling programs and community service work sites. The Program Manager is responsible for monitoring all cases after the hearing to ensure completion of sanctions/requirements by the juvenile for completion of the program.

DEPT NUMBER: 9-9266	JUVENILE ARBITRATION					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	54,400	44,938	60,025	57,614	<b>56,563</b>	(1,051)
<b>EXPENDITURES</b>						
Personnel Services Expenditures	53,369	43,912	58,495	57,614	<b>56,563</b>	(1,051)
Operating Expenditures	1,032	1,026	1,530	0	<b>0</b>	0
Capital Outlay	0	0	0	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$54,400</b>	<b>\$44,938</b>	<b>\$60,025</b>	<b>\$57,614</b>	<b>\$56,563</b>	<b>(\$1,051)</b>
<b>AUTHORIZED PERSONNEL</b>	2	2	2	2	2	0

## FY 2011/12 Budget Highlights & Initiatives

- Personnel Services increase due to the SC Retirement System employer contribution rate increase. Overall personnel services decrease due to an employee election change in health insurance.

### Goal:

To divert first time, non-violent juvenile offenders away from the Family Court System to avoid obtaining a juvenile record while holding them accountable for their actions and for the harm they cause to their victims and communities

### Objectives:

- To increase competency and learning of juvenile offenders or young offenders so they can become productive, law abiding citizens (90% of offenders successfully complete the program)
- To ensure public safety by strengthening a community's capacity to prevent and control crime by increasing involvement of community volunteers by increasing the current volunteer base by 50%
- To reduce the recidivism rate among first time, non-violent juvenile offenders by 20% more than the previous year

# VICTIM WITNESS PROGRAM

The Victim/Witness Assistance Program (operated by the Circuit Solicitor's Office) provides information to victims and acts as an intermediary between victims and the criminal court systems. During the period between the arrest of the defendant and the court date, the victim/witness staff keeps their clients informed about the latest developments in their case. The issues discussed include reimbursement for medical expenses and lost wages, restitution, counseling, emergency referrals, property return assistance and the preparation of the Victim Impact Statement. Victim advocates communicate with over 7,000 victims each year.

In FY 03, the Office of the Crime/Victim Ombudsman (part of the State of South Carolina Governor's Office) recognized the 7<sup>th</sup> Judicial Circuit as being one of the top performing regions in the state in terms of quality victim service.

DEPT NUMBER: 1-9267	VICTIM WITNESS PROGRAM					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	147,207	159,482	160,328	157,474	<b>159,363</b>	1,889
<b>EXPENDITURES</b>						
Personnel Services Expenditures	147,207	159,482	160,328	157,474	<b>159,363</b>	1,889
Operating Expenditures	0	0	0	0	<b>0</b>	0
Capital Outlay	0	0	0	0	<b>0</b>	0
Other Expenditures	0	0	0	0	<b>0</b>	0
<b>EXPENDITURE TOTAL</b>	<b>\$147,207</b>	<b>\$159,482</b>	<b>\$160,328</b>	<b>\$157,474</b>	<b>\$159,363</b>	<b>\$1,889</b>
<b>AUTHORIZED PERSONNEL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

## FY 2011/12 Budget Highlights & Initiatives

- Personnel Services increase due to the SC Retirement System employer contribution rate increase.