

FACILITIES MAINTENANCE

This department has been moved from General Fund to the Facilities Maintenance Fund, an Internal Service Fund. It is shown for historical value.

DEPT NUMBER: 1-9607	FACILITIES MAINTENANCE					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	3,371,670	3,336,915	2,951,242	2,752,796	0	(2,752,796)
EXPENDITURES						
Personnel Services Expenditures	856,878	982,201	939,630	913,596	0	(913,596)
Operating Expenditures	2,504,025	2,310,081	1,983,524	1,839,200	0	(1,839,200)
Capital Outlay	153,087	186,952	28,088	0	0	0
Other Expenditures	(142,320)	(142,320)	0	0	0	0
EXPENDITURE TOTAL	\$3,371,670	\$3,336,915	\$2,951,242	\$2,752,796	\$0	(\$2,752,796)
AUTHORIZED PERSONNEL	18	18	18	17	0	(17)

FACILITIES MAINTENANCE INTERNAL SERVICE FUND

The Facilities Maintenance Department was created in FY 2006/07 to maintain, repair and manage the Spartanburg County Government Detention, Administration, Evans, Courthouse, Sheriff and Library Street buildings. The management includes implementation and execution of major renovations and major Capital Projects to improve the buildings. Facilities Maintenance also provides maintenance services to numerous Spartanburg County Government Department buildings and Spartanburg County Government rented buildings.

DEPT NUMBER: 10-9607	FACILITIES MAINTENANCE					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
Facilities Maintenance Fund	0	0	0	0	2,720,234	2,720,234
EXPENDITURES						
Personnel Services Expenditures	0	0	0	0	939,398	939,398
Operating Expenditures	0	0	0	0	1,700,305	1,700,305
Capital Outlay	0	0	0	0	0	0
Other Expenditures	0	0	0	0	80,531	80,531
EXPENDITURE TOTAL	\$0	\$0	\$0	\$0	\$2,720,234	\$2,720,234
INTERFUND CHARGES	0	0	0	0	2,720,234	2,720,234
NET FACILITIES MAINTENANCE SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
AUTHORIZED PERSONNEL	0	0	0	0	17	17

FY 2011/12 Budget Highlights & Initiatives

- Facilities Maintenance is being moved from General Fund to its own fund and will be an Internal Service Fund (ISF). With the move to an ISF, personnel services increase due to Dental and Workers Comp Reserves being established. The total for these reserves is \$21,384.
- Personnel Services increase due to the SC Retirement System employer contribution rate increase.
- Utility costs decrease 2% with continued savings from the Facilities Energy Efficiencies Upgrade project.
- Expenses related to janitorial services are reduced from prior fiscal years due to the removal of services at the Evans Building.
- Contingency funds for large, unexpected failures previously budgeted in Contract Services are now part of a Capital Improvement Project.
- Other Expenditures, reflect an overhead allocation for services provided to them by the General Fund.

Goal:

To reduce the cost of facilities repairs through a reduction in subcontracted work

Objectives:

- Implement a master trade program with incentives to continue the development of licensed HVAC, Plumbing, Electrical, and other skilled tradesmen in house
- Send selected staff for specialized factory training on HVAC units, water treatment, and chillers
- Expand internal expertise to encompass facility renovations and a variety of related trades

Facilities Maintenance Continued

Function or Division	Description	Percent of Budget
Facilities Maintenance	Maintain, repair and manage Spartanburg County Government Facilities	100%