

# FLEET SERVICES

## INTERNAL SERVICE FUND

The Fleet Services Fund maintains county cars, trucks, and equipment and provides several fuel dispensing stations throughout the County. Fleet Services maintains the County's parts inventory and vehicle history records. Fuel and repair costs are charged to the various county departments and funds based on actual usage. The Fleet Services Fund is an Internal Service Fund, and fund performance is based on changes in net assets, rather than cash balances. At the end of the year, when depreciation and other non-cash expenses are adjusted, the activity will net zero dollars (\$0).

DEPT NUMBER: 5-9420	FLEET SERVICES					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
Fleet Services Fund	1,179,711	1,183,550	1,110,612	1,092,500	<b>1,277,000</b>	184,500
<b>EXPENDITURES</b>						
Personnel Services Expenditures	939,232	983,333	955,204	968,206	<b>990,638</b>	22,432
Operating Expenditures	207,141	182,820	146,563	124,294	<b>123,006</b>	(1,288)
Capital Outlay	33,338	24,333	24,432	0	<b>0</b>	0
Other Expenditures	0	(6,935)	(15,587)	0	<b>163,356</b>	163,356
<b>EXPENDITURE TOTAL</b>	<b>\$1,179,711</b>	<b>\$1,183,550</b>	<b>\$1,110,612</b>	<b>\$1,092,500</b>	<b>\$1,277,000</b>	<b>\$184,500</b>
<b>USER ALLOCATION</b>	1,187,255	1,187,255	1,069,298	1,092,500	<b>26,000</b>	(1,066,500)
<b>INTERFUND CHARGES</b>	0	0	0	0	<b>1,232,000</b>	1,232,000
<b>CARRYFORWARD</b>	0	0	0	0	<b>19,000</b>	19,000
<b>NET FLEET SERVICES</b>	<b>\$7,544</b>	<b>\$3,705</b>	<b>-\$41,314</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>AUTHORIZED PERSONNEL</b>	18	18	18	18	18	0

### **FY 2011/12 Budget Highlights & Initiatives**

- Personnel Services increase due to the SC Retirement System employer contribution rate increase as well as the addition of a Dental Reserve.
- Other Expenditures reflect an overhead allocation for services provided to them by the General Fund, as well as indirect charges from Facilities Maintenance. In addition, a transfer to the CIP Fund is planned to replace equipment that has reached the end of its life cycle.
- Revenue will now be recognized in the form of Interfund Revenue instead of User Allocation. User Allocation is reserved for Outside Agencies whom we bill for their use of Fleet Services.

### **Goal:**

To be a valued asset to each County department

### **Objectives:**

- Downsize County vehicles in an effort to lower fuel consumption
- Focus fully and solely on maintaining County vehicles and equipment
- Improve monitoring of County vehicle accidents in an effort to reduce costs

## Fleet Services Continued

<b>Function or Division</b>	<b>Description</b>	<b>Percent of Budget</b>
<b>Vehicle Repairs</b>	Schedule and perform maintenance to County assets	70%
<b>Fuel Sites</b>	Fuel Site repairs and services (provision of fuel)	5%
<b>Wrecker/Impound Lot</b>	Tow County and seized vehicles. Maintain Fleet Services Impound Lot and release of impounds.	15%
<b>Accident Paperwork</b>	Photo accident damage; file claims; retain statements; and complete damage repair	10%