

# LEGAL SERVICES

The Legal Services Department provides civil representation for all County departments and officials; legal review and drafting of documents; real estate title examination of all property purchased or leased by the County or any of its agencies or departments; condemnation actions; defense of civil actions against the County and give legal advice to County Council and County Officials. This department will also learn of defects in County Ordinances and regulations which only appear during their enforcement. Input from constituents of County Council is an important source of this discovery, and this office will be alert to learn of, and attempt to remedy such defects.

DEPT NUMBER: 1-9113	LEGAL SERVICES					
FUNDING SOURCE(S)	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 ACTUAL	FY 2010/11 BUDGET	FY 2011/12 BUDGET	INC/DEC FY 12 - 11
General Fund	267,031	299,361	288,107	411,989	454,583	42,594
<b>EXPENDITURES</b>						
Personnel Services Expenditures	232,311	234,955	239,485	239,189	193,585	(45,604)
Operating Expenditures	34,720	64,405	48,622	172,800	251,398	78,598
Capital Outlay	0	0	0	0	9,600	9,600
Other Expenditures	0	0	0	0	0	0
<b>EXPENDITURE TOTAL</b>	<b>\$267,031</b>	<b>\$299,361</b>	<b>\$288,107</b>	<b>\$411,989</b>	<b>\$454,583</b>	<b>\$42,594</b>
<b>AUTHORIZED PERSONNEL</b>	5	5	5	5	2	(3)

## FY 2011/12 Budget Highlights & Initiatives

- The Legal Services department is reorganized to bring Legal Services in-house. The current contract staff is being replaced with 1 full-time Attorney and 1 full-time Paralegal. The changes result in personnel services savings of \$46,141.
- Operating Expenses increase by \$79,073. This includes \$67,200 in one-time expenditures for Smith & Haskell to close open cases or prepare them for transfer to the new attorney.
- New revenue of \$94,380 will be recognized to cover the increased costs including \$81,772 in Prepaid Legal Fees and \$12,608 in FILOT Contract Fees.