

**Instructions for making application for
Special Event Exclusion from the Noise Ordinance**

1. Complete the application form.
2. Submit the completed application form to the Building Codes Department. Call (864) 596-3188 to obtain information for the Hearing Date and time, the public hearing will be held by Spartanburg County Council. The applicant will be present and response will be heard from all interested parties.

The applicant must publish notice of the hearing date, time and place in a newspaper of general circulation in the County once a week for two weeks, with the first publication at least 15 days prior to the public hearing.

3. The published notice must have the following heading:

PUBLIC HEARING TO CONSIDER A PERMIT FOR SPECIAL EVENT EXCLUSION FROM THE COUNTY NOISE ORDINANCE FOR (TYPE OF EVENT).

The form of the notice must sufficiently inform the public of the request and the time, location, and date of the event. (SEE SAMPLE AD FOR SPECIAL EVENT EXCLUSION FROM THE COUNTY NOISE ORDINANCE.

4. Proof of publication of said notice must be submitted to the Building Codes Department prior to the public hearing.
5. A permit may be granted upon such conditions, as Council shall require. Any such permit shall be subject to summary revocation by the County Administrator upon her judgment that the event fails to comply with the conditions of the permit or with the representations of the application.

If you should have any questions regarding the application process, please call the Building Codes Department at (864) 596-3188. See Section 30-26 thru 30-34 of the County Code of Laws concerning the Noise Ordinance and Exclusions.



Application for Permit for
 Special Event Exclusion from the Noise Ordinance

General Information:

1. Application being made by (Corporation) (Individual)
2. Name: Last: _____ First: _____ MI _____
3. Corporation Name: _____
4. Name of Event: _____
5. Type of Event: _____
6. Address where event is to be held: _____

7. Your Mailing Address: _____

8. Business Phone: (____) _____ Home Phone: (____) _____

Event Information:

9. Do you, or your corporation, own the property where the event is to take place? (Yes No)
10. Starting Date of Event _____ Starting Time _____ am/pm
 Starting Date of Event _____ Starting Time _____ am/pm
 Starting Date of Event _____ Starting Time _____ am/pm
 Starting Date of Event _____ Starting Time _____ am/pm
11. Ending Date of Event _____ Ending Time _____ am/pm
 Ending Date of Event _____ Ending Time _____ am/pm
 Ending Date of Event _____ Ending Time _____ am/pm
 Ending Date of Event _____ Ending Time _____ am/pm
12. What exclusion(s) are you requesting? _____

13. What will be the major source or cause of noise from your event? _____

14. Attach a copy of the proof of advertisement to run once a week for 2 weeks with the first publication being at least 15 days prior to the Public Hearing.
15. Signature of Applicant: _____

Rental Agreement Statement:

I, (we) _____ do state that I (we) have rented this property to the person or corporation shown on the application and no other person has the right in the possession of the premises described in this application.

Signature of Property Owner: _____

SPECIAL EVENT EXCLUSION FROM COUNTY NOISE ORDINANCE

AD FOR NEWSPAPER SHOULD READ AS FOLLOWS:

PUBLIC HEARING TO CONSIDER A PERMIT FOR SPECIAL EVENT EXCLUSION FROM THE COUNTY NOISE ORDINANCE

A public hearing will be held _____, at
(DATE OF HEARING)
_____ by Spartanburg County Council for a Special event
(TIME OF HEARING)
Exclusion to the Noise Ordinance.

_____ is requesting to have a
(PERSON APPLYING FOR EXCLUSION)

(TYPE OF EVENT)

from :	_____	On:	_____
	(TIME e.g. 7a.m. until 11 p.m.)		(DATE)
from :	_____	On:	_____
	(TIME e.g. 7a.m. until 11 p.m.)		(DATE)
from :	_____	On:	_____
	(TIME e.g. 7a.m. until 11 p.m.)		(DATE)
from :	_____	On:	_____
	(TIME e.g. 7a.m. until 11 p.m.)		(DATE)

The event will be held at: _____
(ADDRESS)

_____ (ADDRESS)
The request for exclusion will be for _____
(EXPLANATION OF EVENT)

For further information, please contact Spartanburg County Building Codes at: (864) 596-3188

Dates of Publication: _____
(FIRST RUN DATE) (SECOND RUN DATE)