

# Case Management System/Document Imaging

Requesting Department/Division: Records Management/Judicial  
 Project Manager/Contact: Steve Ford/Ponda Caldwell

Estimated Start Date: July 2008  
 Est. Completion Date: June 2009

Project Category: Technology

Project Status: New Project Request  
 Project Number: IT0009

## Project Description, Justification and Location

Provide funding for a Content Management System that will act as a central repository for all Spartanburg County Digital Court Records.

## Benefits to Residents, Visitors, Businesses, or County Employees

All court records will be digitally accessible. The system will integrate with current court software to allow for document and index capture, providing users with a seamless method of retrieving documents. The system also has the capability of being accessible on the County's network.

## Impact on Annual Operating Budget

Annual maintenance cost of \$502.00.

## Project Status (as of June 1, 2008)

New project request, with funding scheduled to begin July 1, 2008.

### Project Expenditures and Funding Sources

| PROJECT   | TOTAL         | COMMITTED | FY            | FY       | FY       | FY       | FY       | FY 2009-13    |
|---|---------------|-----------|---------------|----------|----------|----------|----------|---------------|
|   | PROJECT COST  | FUNDING   | 2008/09       | 2009/10  | 2010/11  | 2011/12  | 2012/13  | TOTAL         |
| <b>Content Management System/Document Imaging</b> |               |           |               |          |          |          |          |               |
| <u>Expenditures</u>                               |               |           |               |          |          |          |          |               |
| Planning/Design/Engineering                       | 0             | 0         | 0             | 0        | 0        | 0        | 0        | 0             |
| Land Acquisition/Right-of-Way                     | 0             | 0         | 0             | 0        | 0        | 0        | 0        | 0             |
| Construction/Improvements                         | 0             | 0         | 0             | 0        | 0        | 0        | 0        | 0             |
| Capital Materials/Equipment                       | 50,000        | 0         | 50,000        | 0        | 0        | 0        | 0        | 50,000        |
| Technology Expenditures                           | 0             | 0         | 0             | 0        | 0        | 0        | 0        | 0             |
| Other   | 0             | 0         | 0             | 0        | 0        | 0        | 0        | 0             |
| <b>Total Expenditures</b>                         | <b>50,000</b> | <b>0</b>  | <b>50,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>50,000</b> |
| <u>Revenues</u>                                   |               |           |               |          |          |          |          |               |
| Palmetto Landfill Fund                            | 50,000        | 0         | 50,000        | 0        | 0        | 0        | 0        | 50,000        |
| <b>Total Revenues</b>                             | <b>50,000</b> | <b>0</b>  | <b>50,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>50,000</b> |