

Network Printer Replacement

Requesting Department/Division: Information Technology
Project Manager/Contact: Kim Danner/Winston Anderson

Estimated Start Date: July 2010
Est. Completion Date: June 2015

Project Category: Technology

Project Status: New Project Request
Project Number: TBD

Project Description, Justification and Location

Project will provide funding for the scheduled replacement of County network printers. The project will schedule all County network printers for replacement every four to five years, the industry standard for replacement of many technology components, including printers. Approximately one quarter to one fifth of the entire county inventory will be replaced each year. The units to be replaced are disbursed throughout all County offices and departments. The consolidation of network printer replacements into a centralized capital project will allow County Information Technology staff to standardize printer equipment, allowing for improved economies of scale in both the purchase of printers and replacement ink/toner cartridges. Additionally, staff will evaluate the need for desktop printers and eliminate those printers where appropriate.

Benefits to Residents, Visitors, Businesses, or County Employees

County employees and residents will benefit from the scheduled replacement of network printers through a reduction to printer inventory, reducing long-term replacement and supply costs associated with these units. Additionally, taxpayers will benefit from the County’s ability to purchase printers and supplies in bulk, helping to achieve volume pricing. The project will also allow County Information Technology staff to conduct repair of units in-house, decreasing costs paid to outside vendors for this service.

Impact on Annual Operating Budget

There will be no additional impact on the Operating Budget. This project should help to decrease ink/toner supply costs in the long-term through standardization.

Project Status (as of February 1, 2010)

New project request, with funding scheduled to begin July 1, 2010.

Project Expenditures and Funding Sources

PROJECT	TOTAL PROJECT COST	COMMITTED FUNDING	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2011-15 Totals
Network Printer Replacement								
<u>Expenditures</u>								
Planning/Design/Engineering	0	0	0	0	0	0	0	0
Land Acquisition/Right-of-Way	0	0	0	0	0	0	0	0
Construction/Improvements	0	0	0	0	0	0	0	0
Capital Materials/Equipment	0	0	0	0	0	0	0	0
Technology Expenditures	157,500	0	31,500	31,500	31,500	31,500	31,500	157,500
Other	0	0	0	0	0	0	0	0
Total Expenditures	157,500	0	31,500	31,500	31,500	31,500	31,500	157,500
<u>Revenues</u>								
General Fund Transfer	63,000	0	0	0	0	31,500	31,500	63,000
Capital Lease Proceeds	94,500	0	31,500	31,500	31,500	0	0	94,500
Total Revenues	157,500	0	31,500	31,500	31,500	31,500	31,500	157,500