

PROPOSAL NUMBER
(OFFICE USE ONLY)

APPLICATION DUE: JANUARY 9, 2009 BY 5 PM
S P A R T A N B U R G C O U N T Y
GRANTS IN AID APPLICATION
Spartanburg County, South Carolina
Fiscal Year 2009 – 2010
Program Period Ending June 30, 2010



CHECK BOX FOR REQUESTED FUNDING SOURCE: GENERAL FUND CDBG HOME ADDI

SECTION - 1

1 . A P P L I C A N T I N F O R M A T I O N

PROJECT NAME: _____

DATE: _____ FEDERAL TAX OR EMPLOYER ID NO: _____

AGENCY/ORGANIZATION: _____

ADDRESS: _____

_____ (CITY) _____ (STATE) _____ (ZIP)

DIRECTOR/CEO: _____

PHONE: _____ EMAIL: _____

CONTACT PERSON: _____ TITLE: _____

ADDRESS: _____ PHONE: _____
_____ (CITY) _____ (STATE) _____ (ZIP) EMAIL: _____

SIGNATURE (DIRECTOR/CED/AUTHORIZED OFFICIAL): _____

SECTION - 2

2 . P R O J E C T D E S C R I P T I O N

PROJECT CATEGORY: HOUSING HEALTH & HUMAN SERVICES
 ECONOMIC DEVELOPMENT ENVIRONMENTAL/CONSERVATION
 COMMUNITY INFRASTRUCTURE ARTS/CULTURAL/TOURISM

PROJECT DURATION: BEGIN: _____ END: _____

PROJECT TYPE: ONE-TIME PROJECT NEW PROJECT EXISTING PROJECT

Does this program or project serve the unincorporated population of Spartanburg County? YES NO

TOTAL FUNDING REQUEST: \$ _____

3 . P R O J E C T G O A L S A N D O B J E C T I V E S

DESCRIBE PROJECT GOALS AND OBJECTIVES:

S E C T I O N - 3

4 . P R O J E C T S C O P E

SECTION 4

COMMUNITY INDICATORS CHECK ALL THAT APPLY

- Our children and youth will excel academically.
- Our citizens will have access to the education and training needed to compete in a global business environment.
- Our elderly citizens will receive support to enable them to live as independently as possible in their homes and connected to their communities.
- Our families will be stable and nurturing.
- Our families will be healthy.
- Our citizens will have the economic means to steadily improve their standard of living.
- Our communities will be economically viable places for our citizens to live.
- Our communities will be increasingly safe.
- Our citizens will have opportunities for civic engagement that promotes well-being and a higher quality of life.
- Our citizens will manage our natural resources in a way that will support current and future generations.

5. How will this funding be leveraged with other funding for maximum project program success? For HOME applicants, a twenty-five percent (25%) match is required from non-federal investments or contributions. Describe the source of match and indicate the timing of commitments.

5-A If this project/program requires funding beyond the current year, explain how the organization or agency plans to fund the project/program in future years. However, please note that funds are appropriated on an annual basis.

5.B HOME APPLICANTS ONLY – Provide evidence of status as qualifying Community Housing Development Organization (CHDO).

The Performance Measurement System has three (3) main components. Each project funded by Housing and Urban Development (HUD) must fit into these general categories. Please check ONE box in each category below that best describes your program.

Objectives: The Outcome Performance Measurement System has three overarching objectives. Applicants should design their programs based on the objectives they establish in response to local needs and goals. The Objectives incorporated into the Outcome Performance Measurement System are listed below.

OBJECTIVE:

CHECK ONLY ONE BOX

- Suitable Living Environment.** In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Decent Affordable Housing.** The activities that typically would be found under this objective are designed to cover the wide range of housing possibilities. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger element.
- Creating Economic Opportunities.** This objective applies to the type of activities related to economic development, commercial revitalization, or job creation.

Outcome: There are also three outcomes under each objective. They show how programs benefit a community or people served.

OUTCOME:

CHECK ONLY ONE BOX

- Availability/Accessibility.** This outcome category applies to activities that make services, infrastructure, housing, or shelter available or accessible to low to moderate income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low to moderate income people.
- Affordability.** This outcome category applies to activities that provide affordability in a variety of ways in the lives of low to moderate income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or daycare.
- Sustainability-Promoting Livable or Viable Communities.** This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to low to moderate income people by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities and neighborhoods.

Output Indicator:

- (a) Enter the Output Indicator that best describes the data that will be collected and reported as project outcomes.
- (b) Provide a description of the measurement reporting tool or evaluation process that will be utilized to determine project outcome (i.e. client surveys, statistical data from a verifiable source, etc).

Example: "This program will assist ten (10) low-to-moderate (LMI) households to gain access to affordable housing." Your response should have a predicted number and what you intend to help/improve (i.e. people, businesses, households, housing units, etc.)

OUTPUT INDICATORS

SECTION 6

7. PROJECT BUDGET

Provide a detailed budget of project revenues and expenditures. Include with the application packet, the organization's most recent financial statements and the organization's total budget for this funding period.

PROJECT BUDGET COMPLETED BELOW

PROJECT BUDGET ATTACHED

R E V E N U E S (all relevant sources – i.e. grants, program income, donations, etc.)	PRIOR YEAR BUDGET	FY 08-09 BUDGET
TOTAL REVENUES:		

E X P E N D I T U R E S (include all relevant expenditures – i.e. salaries, supplies, utilities, equipment, etc.)	PRIOR YEAR BUDGET	FY 08-09 BUDGET
TOTAL EXPENDITURES:		

TOTAL EXPENDITURES:		
*SURPLUS (DEFICIT):		

*EXPLAIN ANY PROJECTED SURPLUS OR DEFICIT BELOW

8 . S T A T E M E N T O F A S S U R A N C E S

If this grant application is awarded funding, the

_____ agrees that:

(NAME OF ORGANIZATION)

- 1) Financial records, support documentation, statistical records, and all other records pertinent to Grant In Aid funding shall be retained for a period of five years.
- 2) All procurement transactions regardless of whether negotiated or advertised and without regard to dollar value shall be conducted in a manner so as to provide maximum open free competition.
- 3) The funding recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for private gain for themselves or others.
- 4) All expenditures must have adequate documentation.
- 5) All accounting records and supporting documentation shall be available for inspection by Spartanburg County by request.
- 6) No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or part by Grant In Aid funds.
- 7) Employment made by or resulting from Grant In Aid funding from Spartanburg County shall not discriminate against any employee or applicant on the basis of handicap, age, race, color, religion, sex, or national origin.
- 8) None of the funds, materials, property, or services provided directly or indirectly under Grant In Aid funding from Spartanburg County shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- 9) Letter of commitment from other funding sources and/or letters of support for your project shall be furnished to Spartanburg County upon request.

SIGNATURE: _____ DATE: _____
(Applicant/Authorized Official Signature)

SIGNATURE: _____ DATE: _____
(Witness)

SECTION 8

RETURN FIVE (5) COPIES OF APPLICATION (1 with original signatures and 4 copies) TO:

ANN BRUNSON, SENIOR ADMINISTRATIVE ASSISTANT
SPARTANBURG COUNTY
COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT
P.O. BOX 5666
SPARTANBURG, SC 29304