



County of Spartanburg

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Spartanburg, South Carolina 29304

D. GLENN BREED
COUNTY ADMINISTRATOR

July 11, 2008

Dear Fellow Employees:

As you know, our organization cannot truly be successful without the committed efforts of each of you. Together we have built a solid reputation for doing business with honesty and integrity, and we expect the best from ourselves and our employees in maintaining a positive and productive work environment.

Continuing that success also depends upon our ability to respond to new challenges. One of the critical challenges we face as public servants is preventing losses caused by unethical, illegal, and irresponsible acts. Each of us share the responsibility of facing this challenge, and your participation is vital to our success.

We are counting on you to help maintain our high standards. You can make a difference by getting involved and speaking up. To that end, we have initiated a new program, giving you the resources you need to help us prevent losses through training and awareness, making it easy for you to participate in this effort.

Open and honest discussion of issues is an important part of the program. We encourage you to bring all problems to the attention of your Supervisor, yet we realize this is not always feasible. We have, therefore, engaged an independent, 3rd party company called "The Network" to serve as a communication option for those who wish to report concerns but prefer to remain anonymous. The Network's service is available 24 hours a day, 7 days a week through a toll-free number. This valuable service allows you to bring information or concerns to the attention of management without fear of retaliation.

Communication is the key to identifying problems and implementing solutions. Please join us in making this program a success. Remember that you are the key to helping us maintain high standards!

Thank you for all you do for the citizens of our county.

Sincerely,

D. Glenn Breed
County Administrator