

Spartanburg County Transportation Committee

MINUTES

**Tuesday, April 24, 2018
Conference Room 6, Lower Level
Spartanburg County Administration Building
366 North Church Street, Spartanburg, SC 29303**

A public meeting of the Spartanburg County Transportation Committee was held on Tuesday, April 24, 2018, at 5:30 p.m. in Conference Room 6, Lower Level of the Spartanburg County Administration Building, 366 North Church Street, Spartanburg, SC. Chairman Tom Arthur presided.

In compliance with the Freedom of Information Act, notices of this meeting were mailed and emailed in advance to county officials, local news media, citizens and other interested parties.

The following members were present: Tom Arthur, Travis Brown, Vic Bailey, IV, Dean Anderson, Ed Humphries, John Throckmorton, and Will Gramling. The following members were absent: Ed Memmot, Ernestine Anderson.

1. Chairman Arthur called the meeting to order.

2. Approval of Minutes – January 18, 2018

The minutes from the January 18, 2018 CTC meeting were presented to the committee. A motion was made by Vic Bailey, IV to approve. Second was made by Dean Anderson. Motion was carried and minutes were approved.

3. Financial Report –

Tot Unobligated Funds As Of March 31, 2018: (These funds can be applied to new projects)	\$1,499,933.22
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FY18 Liabilities to be Approved Upon Receipt of Funding:

Estimated Annual Paving – City of Spartanburg	\$ 300,000.00
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Funding Available After FY18 Liabilities	\$1,149,933.22
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4. Project Status Report – Martin

1. A) 7022 Pacolet, Sidewalk Installation, revising plans
B) 12018 Pacolet River Gateway Roundabout
C) 13010 Pacolet connect River Walk with road
D) 17006 Pacolet, river passage Gateway Project
2. 12008 Cannons Campground Road. The representatives of the property owned by Speedway are still not in a hurry.
3. 15006 4th Street See Ron Kirby and Travis Brown.

4. 16006 Traffic signal at Drayton Mill. Footings in place. Waiting on project to be completed.
5. 17005 Shoresbrook Drive. Contracts signed. Work should start soon.
6. 17008 (18006S and 18007S) Roebuck Fire Department, replace concrete drive entrance. Bid opened today.
7. 17009 Hwy 14 Drainage project. The City of Landrum has designated additional funds from their Road Fee money and property owner Don Williams has agreed to put in additional funding. Contract should be signed soon.
8. 17014 Robinson Road. Need additional funding. Agenda item for this meeting.
9. 17015 Compton Bridge Road. Pre-bid meeting held this morning.
10. 17004 State Non-Recurring Funding. New Cut Road, complete. Waiting on SCDOT to accept. John Dodd Road is complete and SCDOT has accepted.
11. 18002L through 18005L Flatwood Road. Project is out for bid. Pre-bid meeting is April 19 and bids will open May 3.
12. 18011 Victor Hill Road. Contracts signed. PO's should be issued soon.
13. 18012 Bomar Sidewalk in Landrum. City of Landrum is managing.
14. 18013 through 18017 Lake Lyman Heights Road. Contract signed. PO's should be issued soon.
15. 18018 through 18023. Annual paving. Contracts signed. PO's should be issued soon.

5. Recommended Projects from Advisory Committee - Brown

- a. Dedication sign for "Sheriff Charles "Chuck" L. Wright Highway". \$500.00.

This is for information purposes only. Motion was made to approve by John Throckmorton. Second was made by Will Gramling. Motion carried.

- b. City of Spartanburg Paving - \$350,000

City of Spartanburg Annual Paving in the amount of \$350,000. The City will match with their Road Fee Funds.

Motion was made by Dean Anderson to approve. Second was made by Vic Bailey, IV. Motion carried.

- c. Project #17014, Robinson Road widening. Additional \$45,000.

Robinson Road widening is requesting additional funds in the amount of \$45,000 to complete the project. Motion was made by John Throckmorton to approve. Second was made by Will Gramling. Motion carried.

6. New Business

d. Spartanburg CTC Policy Affirmation and Revisions – Arthur

Chairman Arthur presented the committee with revisions and affirmations to the CTC Policy. After a brief discussion the following motions were made by to approve the revisions and affirmations: (A copy showing the revisions is included following the minutes as Attachment A):

- I. Right of Way. No revisions. Motion was made by Will Gramling to approve. Second was made by John Throckmorton. Motion carried.
- II. Schools Policy. Motion was made by John Throckmorton to approve changes. Second was made by Vic Bailey, IV. Motion carried.
- III. Economic Development Projects. No revisions. Motion was made by John Throckmorton to approve. Second was made by Dean Anderson. Motion carried.
- IV. Project Approval. No revisions. Motion was made by Dean Anderson to approve. Second was made by John Throckmorton. Motion carried.
- V. Time Frame and Reports To Be Filed For Use Of Approved Funding. No revisions. Motion was made by Vic Bailey, IV to approve. Second was made by Dean Anderson. Motion carried.
- VI. Way Finding Sign Policy (Adopted according to the SCDOT, But Amended By The CTC). No revisions. Motion was made by Dean Anderson to approve. Second was made by Will Gramling. Motion carried.
- VII. Sidewalk/Streetscape Policy. Motion was made by John Throckmorton to approve changes. Second was made by Dean Anderson. Motion carried.
- VIII. Fire Station Signalization Policy. No revisions. Motion was made by Vic Bailey, IV to approve. Second was made by Dean Anderson. Motion carried.
- IX. Maintenance Policy. No revisions. Motion was made by Vic Bailey, IV to approve. Second was made by Dean Anderson. Motion carried.
- X. Paving Gravel Roads. No revisions. Motion was made by Dean Anderson to approve. Second was made by Will Gramling. Motion carried.
- XI. Speed Humps. No revisions. Motion was made by John Throckmorton to approve. Second was made by Vic Bailey, IV. Motion carried.

e. Future Funding and Project Prioritization – Brown

Travis Brown, Spartanburg County Public Works Director and Chairman of the CTC Advisory Committee, gave a report on the Spartanburg CTC Projected Funding Model and the revenue and expenses that will be determined through FY 24-25 as a result of the proceeds from the gasoline tax and Act 40. This model showed the Total Projected Annual Funding from the

current 2.66 cents gasoline tax; Act 40; the Gross Unrestricted Dollars and the Net Annual Unrestricted Dollars; the percentage of Gross Unrestricted Dollars Spent Annually on County and Municipal Paving; and the Net Annual Unrestricted Dollars remaining that can be spent on safety projects. Mr. Brown mentioned that the model presented is monetary figures that are presented and intended to be utilized as projections only and that final values will vary depending on gasoline consumption.

f. Foster Chapman resignation from CTC.

A letter of resignation was received from Foster Chapman, representing House District 33, on March 22, 2018. Representative Eddie Tallon, District 33, was informed of Mr. Foster's resignation and will appoint someone at the May 7, 2018 Delegation meeting.

7. Old Business

8. Adjourn

Motion was made by Dean Anderson to adjourn. Second was made by John Throckmorton. Motion carried and meeting was adjourned.

Tom Arthur, Chairman

Attested: Lisa W. LeMaster