



County Council Committee Minutes

Personnel and Finance Committee July 15, 2019

The Personnel and Finance Committee of Spartanburg County Council met on Monday, July 15, 2019, in County Council Chambers of the County Administrative Office Building. In compliance with the Freedom of Information Act, notice of this meeting was provided in advance to the local news media and other interested parties. The following were in attendance: Honorable Bob Walker, Chairman; and Honorable Jack Mabry, Committee Member; along with Honorables Manning Lynch, Michael Brown, David Britt, and Roger Nutt, Council Members. Also attending were Cole Alverson, County Administrator; Earl Alexander, Deputy County Administrator; John Harris, County Attorney; and Ginny Dupont, County Attorney. Honorable Whitney Farr, Committee Member, was absent.

I.

Chairman Walker called the meeting to order.

II.

- A. Ms. Chelsea Bauer, Brockman Law, presented information in reference to an Ordinance to add an Uncodified Ordinance to the Code of the County of Spartanburg to certify the **Converse Mill Facility** as a Textile Mill Site under the South Carolina Textiles Communities Revitalization Act. Brockman Law represents the owner of Converse Mill which is Reimage Converse Mill, LLC. This facility is located on Highway 29 towards Cowpens. They have applied for tax credits to develop the property. They need the certification in order to move it through the process. Mr. Alverson stated the property qualifies for the certification. For clarification, the tax credits are Income Tax Credits through the Department of Revenue. These credits do not impact the property tax collections for the County. Motion made by Mr. Mabry to render first reading to the Ordinance. Motion seconded by Mr. Walker and carried.
- B. Mr. Cole Alverson, County Administrator, presented information in reference to a **Memorandum of Agreement by and between the**

South Carolina State Election Commission (SEC), Spartanburg County, and the Board of Voter Registration and Elections of Spartanburg County. The State Election Commission has selected a new Statewide Voting System which they will provide as part of their Agreement. They will provide the hardware and software. They are asking us, in return, to sign the Agreement for the maintenance of the system itself. There will be no costs in FY20 for maintenance of the system. The costs will begin in FY21. We currently pay maintenance costs of our existing Voting System through the Registration and Elections Annual Budget. We have included this as part of our Appropriation for FY20 for the existing system. Those funds would not be needed for FY20 because of the new system going into place. The Agreement would allow us to receive the equipment per the terms. There will be a unit per unit swap. They will take the old units at the same time they provide the new units. In return, we will maintain the units through an Agreement with the Vendor itself. This will not change our FY20 Budget. Any changes would require additional Council action through the FY21 Budget process where Council makes their legal appropriations for that fiscal year. Mr. Laye stated this will not change any voting requirements, and it will be a really good change for us. Motion made by Mr. Mabry to approve the Memorandum of Agreement and authorize the County Administrator to execute the Agreement. Motion seconded by Mr. Walker and carried.

- C. Mr. Cole Alverson, County Administrator, presented information in reference to a Resolution to update various **County Fee Schedules** so as to establish the amount of certain fees in Spartanburg County. Mr. Alverson stated as part of Council's June Council Meeting, County Council took action to adopt a Fee Resolution so as to establish the amount of all County set fees for FY20 beginning July 1, 2019. State set fees are also included in those offices mainly for clarification so that our citizens can go to one place and know what all the fees are that the County charges. Since those fees went into effect July 1, 2019, there is a conflict now with changes that the State made to the Register of Deeds Office fees. The vast majority of those are State set fees. Those State set fee changes go into effect August 1, 2019. This request is for an update to the Fee Resolution to note those changes to State set fees. There are also a couple of minor late changes included for the Parks Department. Motion made by Mr. Mabry to adopt the Resolution. Motion seconded by Mr. Walker and carried.
- D. Updated financial data and personnel vacancy reports were received.

Meeting adjourned.