

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Spartanburg County Community Development Department (SCCDD) is submitting our 2018 Annual Action Plan as required by the U.S. Department of Housing and Urban Development from all Participating Jurisdictions receiving annual entitlements of formula grants. This plan is to act as an application for the following federal grants:

- Community Development Block Grant (CDBG)
- HOME Investment Partnership Program (HOME)

The Community Development Block Grant (CDBG) Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing, a suitable living environment, and by expanding economic opportunities, primarily for low- and moderate-income persons. The HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use - often in partnership with local nonprofit groups - to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership, or providing direct rental assistance to low-income people.

This plan defines the direction Spartanburg County will take in utilizing these federal grant funds to address the national objectives in a manner that will produce the greatest measurable impact in our community. Spartanburg County requested to extend our 2013-2017 Consolidated Plan Cycle for one year so that the City of Spartanburg, the Spartanburg Housing Authority, and Spartanburg County could collaborate on the Assessment of Fair Housing as required under the Affirmatively Furthering Fair Housing requirement. We received notification from the Columbia Field Office dated August 30, 2017 granting permission to extend our Consolidated Plan Cycle for year.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

SCCDD has developed its 2018 Annual Action Plan based on the data presented in our 2013-2017 Consolidated Plan in which six (6) priority needs were identified:

- Priority Need 1 - Affordable Housing
- Priority Need 2 - Public Facilities and Improvements
- Priority Need 3 - Public Services (Non-Homeless)
- Priority Need 4 - Public Services (Homeless)
- Priority Need 5 - Economic Development
- Priority Need 6 - Housing Rehabilitation

SCCDD has the following goals that we believe will address our priority needs:

- Goal 1 - Housing Improvements
- Goal 2 - Quality of Life Improvements
- Goal 3 - Community Revitalization

This section will describe the rationale for establishing the allocation priorities given to each category of priority needs, particularly among extremely low-income, low-income, and moderate-income households as required in 24 CFR 91.215(a)(2).

HUD has also established Performance Objectives and Performance Outcomes that are used as the basis for assigning priorities to needs for which funding is allocated.

Performance Objectives:

- Create suitable living environments
- Provide decent affordable housing
- Create economic opportunities (especially for low-to-moderate income citizens)

Performance Outcomes:

- Availability/Accessibility
- Affordability
- Sustainability (promoting livable or viable communities)

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

SCCDD believes that our goals align with HUD's goals and objectives to provide Decent Housing, Suitable Living Environments, and Expanded Economic Opportunities. Because of this alignment SCCDD believes that our goals for future projects as well as the performance of past projects help to further HUD's primary mission which states the following:

HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes; utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination, and transform the way HUD does business.

SCCDD has made efforts to continue in our desire to provide affordable housing to all residents of Spartanburg County by doing the following:

- Funding our CHDO at more than the required minimum 15%.
- Funding CHDO Operating costs.
- Continuing our partnership with Spartanburg Housing Authority and Tenant Based Rental Assistance.
- Continuing to provide an "in-house" rehabilitation and reconstruction program.
- Providing Down Payment and Closing Cost Assistance.
- Executing a Water Sewer Septic Improvement program to preserve owner-occupied housing as well as our environment.

SCCDD awarded funding to 15 activities with our 2017 CDBG grant. All of our activities aligned with HUD's goals and provided assistance to the following special groups:

- Children
- Disabled Adults
- Environment
- Elderly
- Homelessness
- At-Risk Youth
- Overall Community

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

As a grantee of HUD, Spartanburg County must develop and follow a detailed plan that provides for and encourages citizen participation. This integral process emphasizes participation by residents of predominantly low- and moderate-income neighborhoods, slum or blighted areas, and areas in which the grantee proposes to use grant funds.

SCCDD has in place a citizen participation plan that serves as a guide for obtaining citizen input and involving residents in the development of the Consolidated Plan, Annual Action Plan, substantial

amendments, and the Consolidated Annual Performance and Evaluation Report (CAPER). The goals of the Citizen Participation Plan are as follows:

- To build trust and understanding by providing the residents of Spartanburg County the opportunity to express their needs and concerns.
- To develop an ongoing system of communication between Spartanburg County and its residents.
- To encourage and assist neighborhood committees and/or associations to represent citizens' interests in negotiations with county governing officials.
- To make county residents fully aware of the HOME Investment Partnerships Program (HOME) and Community Development Block Grant Program (CDBG) and its limitations and capabilities, and to provide timely access to information.

The full Citizen Participation Plan will be included in the Citizen Participation Comments attachment to this 2018 Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

SCCDD received several comments from citizens in support of the projects and activities that were selected to be recommended for funding which were chosen through our application process which includes extensive staff review and risk assessment.

6. Summary of comments or views not accepted and the reasons for not accepting them

SCCDD accepted all comments and views during the public hearings or public comment period for the 2018 Annual Action Plan.

7. Summary

The strategies and recommendations outlined in the 2018 Annual Action Plan attempt to balance the needs and priorities of our community, as identified through data analysis, with the availability of funds.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SPARTANBURG COUNTY	
CDBG Administrator	SPARTANBURG COUNTY	Community Development
HOPWA Administrator		
HOME Administrator	SPARTANBURG COUNTY	Community Development
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency for the development of Spartanburg County's 2018 Annual Action Plan is the Community Development Department.

Consolidated Plan Public Contact Information

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

In preparation for the 2013-2017 5-Year Consolidated Plan, Spartanburg County conducted a significant number of consultations with citizens, non-profit agencies, public housing agencies, economic development officials, government agencies, and various other organizations. The County also held eleven (11) public hearings to receive citizens' input as part of the citizen participation requirements.

Public hearings were held throughout the planning process of the 2018 Annual Action Plan to ensure citizens had an opportunity to express the needs and/or concerns of their community, as well as provide feedback on the suggested projects for FY 2018. SCCDD staff also maintain an open line of communication with agencies that provide affordable housing, housing improvements, and social services to the citizens of Spartanburg County throughout the entire year. The Director regularly meets with individuals, groups, and organizations at their request.

Due to the 2018 Annual Action Plan falling in the "extended 6th year" of our 5-Year Consolidated Plan, SCCDD conducted fewer consultations as compared to previous years. Another reason for fewer consultations is that SCCDD has also begun working on our new 2019-2023 Consolidated Plan in which we are doing extensive consultations. However, SCCDD did contact organizations that represented each of our goals; therefore, we are comfortable that we still have a good picture of what is needed and expected in our community.

All detailed documents for citizen participation are included as an attachment.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

During the planning stage for the 2013-2017 5-Year Consolidated Plan the SCCDD contacted various agencies from the public and private sectors, including the Department of Social Services (DSS), the Appalachian Council of Governments (ACOG), and non-profit agencies that provide services to the citizens of Spartanburg County. At that time staff was able to gather information on the needs of the citizens and the services that are already being provided.

The SCCDD also continues to serve as the County liaison on the following boards and committees for special needs citizens: Disabilities and Special Needs Board (DSN), Criminal Domestic Violence Coordinating Council (CDVCC), Elder Abuse Committee/DSS Treatment Advisory Board (a subcommittee of the CDVCC), and the HIV/AIDS Committee.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The County works closely with the following local homeless service providers: Miracle Hill, The Haven, Upstate Housing Connections, and Spartanburg Interfaith Hospitality Network (SPIHN) in an effort to assist the homeless in the county. These agencies assist in taking the lead in advocacy on homeless issues. They range from individual case management to emergency shelter. The County also works with its local Veteran Affairs Office, Upstate Warrior Solution, and Alston Wilkes Society to increase awareness of VA services available for homeless veterans and veterans at risk of becoming homeless. We also provide funding to Spartanburg Housing Authority for Tenant Based Rental Assistance available to veterans.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Spartanburg County does not receive an ESG allocation; however, we do maintain an ongoing relationship with the lead agency of the Continuum of Care. The lead agency is United Housing Connections (UHC), a private, non-profit organization located in Greenville, South Carolina. UHC is responsible for coordinating the Continuum of Care throughout 13 counties, which includes Spartanburg County. United Housing Connections is also responsible for the administration of HMIS for the Continuum of Care. United Housing Connections is one of our subrecipients from FY 2017 so we are regularly communicating with them on some level.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CITY OF SPARTANBURG HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A SCCDD staff member contacted the Executive Director of the Spartanburg Housing Authority (SHA) when we received our HOME allocation for 2018. Based on the significant increase in funding from the previous year SCCDD sought to expand our cooperation with SHA in the area of Tenant Based Rental Assistance. SHA was very excited and looks forward to this new expanded partnership.
2	Agency/Group/Organization	Spartanburg County Parks Department
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Community Revitalization
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A SCCDD staff member contacted the Spartanburg County Parks and Recreation Department. They wished to express that the community would like to have more trails and neighborhood playgrounds. The county has some trails; however, they are not all linked together. They would like to see multi-use fields equipped with lighting to maximize their usefulness which is less expensive than building more parks.
3	Agency/Group/Organization	Arch Ministries
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Quality of Life Improvements

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A SCCDD staff member contacted the Executive Director. Arch Ministries reaches LMI children, the majority of which are Hispanic, and assists them with their language and educational barriers in an after-school program. Local college volunteers and paid staff work directly with each student to provide curriculum assistance as well as a healthy snack and dinner. The CDBG grant received is used to compensate the Arch Ministries staff members so donations can be leveraged to meet the needs of the program. Arch Ministries makes a significant impact in the lives of students with regards to disciplined study habits, knowledge of healthy eating, and proper socialization among their peers.
4	Agency/Group/Organization	NEHEMIAH CORPORATION
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Improvement
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A SCCDD staff member contacted the President of Nehemiah CRC. Nehemiah is our current CHDO, and we regularly fund them more than the required 15%. Nehemiah is proud of the successful completion and lease-up of their Draymont Ridge Phase B, and they are on track to be completed and leased-up on Phase C within the next 60 days. In addition, they have secured funding for the first phase of development in Faulkner Cove which is co-generational housing in Spartanburg County. Nehemiah looks forward to continued support from SCCDD so they can continue to provide quality, affordable housing to the lower income citizens in Spartanburg County.

Identify any Agency Types not consulted and provide rationale for not consulting

No organizations, agencies, or individuals were deliberately omitted from the process. There are various agencies, business, and civic Leaders not listed above, but only because they are contacted regularly throughout the year.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	United Housing Connections	Work with non-profits and community partners to develop affordable housing and provide support services to low-income individuals and families.
5 Year Annual PHA Plan	Spartanburg Housing Authority	Ensure that there is an adequate supply of affordable housing available to residents.
Analysis of Impediments to Fair Housing	Spartanburg County Community Development	Ensure that all residents of Spartanburg County have equal access to the housing of their choice.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

NA

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

No organizations, agencies, or individuals were deliberately omitted from the process. There are various agencies, business and civic Leaders not listed above, but only because they are contacted regularly throughout the year.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	10/19/2017 - Notice of Funding Availability and Request for Proposals for FY 2018 was published in the Spartanburg Herald Journal.	We received 14 external applications from outside organizations, 1 internal request from another county department, and 3 interdepartmental requests for funding.	We accepted all applications to go through our rating and ranking process	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	10/19/2017 - Notice of Funding Availability and Request for Proposals for FY 2018 was published on the Spartanburg County Website.	We received 14 external applications from outside organizations, 1 internal request from another county department, and 3 interdepartmental requests for funding.	We accepted all applications to go through our rating and ranking process	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Community Development Advisory Committee (CDAC) Meeting	Advisory Committee	1/23/2018 - 14 people were in attendance (6 CDAC board members, 6 SCCDD staff members, 1 Spartanburg County Budget Department representative, and the Deputy County Administrator).	The board was presented with several items: amendments, recommendations, 2018 Annual Action plan timeline, Fair Housing updates, project updates, proposed change in our application due date, and the discussion of our National Community Development Week celebration.	We accepted all comments and questions.	
4	Internet Outreach	Non-targeted/broad community	1/25/2018 - Notice of Public Hearing for FY 2018 was published on the Spartanburg County website.	NA	NA	
5	Newspaper Ad	Non-targeted/broad community	1/29/2018 - Notice of Public Hearing for FY 2018 was published in the Spartanburg Herald Journal.	NA	NA	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Hearing	Non-targeted/broad community	2/13/2018 - Public Hearing disclosing the proposed allocation for FY 2018 CDBG and HOME grant funding. 21 people were in attendance (4 were SCCDD staff members). 11 organizations and the Community Development Advisory Committee were represented.	9 people commented expressing appreciation for our financial support. Some shared success stories.	We accepted all comments and questions.	
7	Public Meeting	Non-targeted/broad community	3/19/2018 - The Director of SCCDD presented our request for the approval of our proposed FY 2018 Annual Action Plan to Spartanburg County Council.	Spartanburg County Council approved our recommendations.	NA	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Community Development Advisory Committee (CDAC) Email Vote	CDAC Members	5/16/2018 - After receiving our actual allocation numbers from HUD, we notified our CDAC of our recommendations for the additional funding we would be receiving.	4 members voted affirmatively for our suggestions.	NA	
9	Internet Outreach	Non-targeted/broad community	5/18/2018 - Notice of Public Review and Comment Period for FY 2018 proposed Annual Action Plan was published on the Spartanburg County website.	NA	NA	
10	Newspaper Ad	Non-targeted/broad community	5/22/2018 - Notice of Public Review and Comment Period for FY 2018 proposed Annual Action Plan was published in the Spartanburg Herald Journal.	NA	NA	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
11	Public Comment Period	Non-targeted/broad community	5/22/2018-6/20/2018 - Comments were received from 3 organizations.	All 3 organizations expressed thanks for their future allocation.	We accepted all comments and questions.	
12	Public Hearing	Non-targeted/broad community	6/5/2018 - Public Hearing on the Proposed Allocation of the FY 2018 CDBG and HOME Funding for the FY 2018 Annual Action Plan. 16 people were in attendance (2 were SCCDD staff members). 11 organizations were represented.	The organizations represented thanked SCCDD for their future allocations.	We accepted all comments and questions.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Spartanburg County receives grant awards through the U.S. Department of Housing and Urban Development (HUD) as an Entitlement County. CDBG and HOME grant funding we receive will be used to benefit primarily low- and moderate-income individuals in the unincorporated areas of Spartanburg County.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,489,009	0	0	1,489,009	0	CDBG funds will be allocated towards eligible administrative expenses, quality of life improvements, and community revitalization.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	608,189	20,484	0	628,673	0	HOME funds will be allocated towards eligible administrative expenses and housing activities.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

SCCDD is estimated to receive \$52,871 from our county to help cover the salary expenses of the SCCDD staff.

The HOME grant has a 25% match requirement for all funds expended, excluding administrative set-aside funds. SCCDD relies on the additional non-Federal funding of the organizations that are awarded HOME grants to meet this requirement for those projects that trigger the 25% requirement.

SCCDD is still actively adding new individuals to participate in our Rehabilitation Loan Program and our Down Payment and Closing Cost Assistance Repayment Program. This allows for the receipt of program income which is an excellent way to ensure that funding will be returning to Spartanburg County in order to serve more residents in need of assistance.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Spartanburg County owns a duplex that is used for the temporary relocation of homeowners who are participating in our in-house rehabilitation and reconstruction programs. The addresses are as follows:

212 Woodlawn Avenue, Spartanburg, SC 29306

214 Woodlawn Avenue, Spartanburg, SC 29306

Discussion

NA

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Improvements	2013	2017	Affordable Housing Public Housing Homeless	county-wide	Affordable Housing Housing Rehabilitation	HOME: \$567,855	Rental units constructed: 1 Household Housing Unit Homeowner Housing Added: 2 Household Housing Unit Direct Financial Assistance to Homebuyers: 2 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 12 Households Assisted
2	Quality of Life Improvements	2013	2017	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	county-wide	Economic Development Public Services - Non-homeless Public Services - homeless	CDBG: \$207,318	Public service activities other than Low/Moderate Income Housing Benefit: 469 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 10 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Community Revitalization	2013	2017	Non-Homeless Special Needs Non-Housing Community Development Administration	county-wide	Public Facilities and Improvements	CDBG: \$873,890	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3680 Persons Assisted
4	Administration	2013	2017	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	county-wide	Affordable Housing Economic Development Housing Rehabilitation Public Facilities and Improvements Public Services - Non-homeless Public Services - homeless	CDBG: \$407,801 HOME: \$60,818	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Improvements
	Goal Description	Funding will be used to provide decent, safe, and sanitary affordable housing for low-to-moderate income residents.

2	Goal Name	Quality of Life Improvements
	Goal Description	Funding will be used to improve the quality of life for low-to-moderate income and special needs citizens.
3	Goal Name	Community Revitalization
	Goal Description	Funding will be used to improve physical sustainability, economic vitality, and social well-being as a foundation for systemic and comprehensive revitalization of low-to-moderate income communities.
4	Goal Name	Administration
	Goal Description	Funding will be used for staffing and operating costs necessary for carrying out the CDBG and HOME programs.

Projects

AP-35 Projects – 91.220(d)

Introduction

Below is a summary of projects that have been chosen to address our priority needs. Specific activities are detailed within the individual project descriptions below.

Projects

#	Project Name
1	CDBG Administration
2	CDBG Activity Delivery
3	CDBG Quality of Life Improvements
4	CDBG Community Revitalization
5	HOME Administration
6	HOME Housing Improvements

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

SCCDD has developed its 2018 allocations based on the data presented in our 2013-2017 Consolidated Plan in which six (6) priority needs were identified:

- Priority Need 1 - Affordable Housing
- Priority Need 2 - Public Facilities and Improvements
- Priority Need 3 - Public Services (Non-Homeless)
- Priority Need 4 - Public Services (Homeless)
- Priority Need 5 - Economic Development
- Priority Need 6 - Housing Rehabilitation

SCCDD has the following goals that we believe will address our priority needs:

- Goal 1 - Housing Improvements
- Goal 2 - Quality of Life Improvements
- Goal 3 - Community Revitalization

Therefore, since we believe our goals address our priority needs, we have chosen to have goal-specific projects. Our projects "mirror" our goals and then our activities will be what brings our projects to

fruition.

All activity applications received are reviewed to ensure completeness as well as program eligibility prior to being rated and ranked by SCCDD staff, a Finance Department representative, and a Planning Department representative. During the rating and ranking process, activities are given a score based on the goals and objectives met by the activity being considered as well as the completeness and accuracy of the application. Funding levels are then recommended to our Community Development Advisory Committee as well as Spartanburg County Council for approval and then ultimately awarded based on the final scores of all applications received. Additional points are awarded to those projects that will serve the targeted area defined in the Consolidated Plan.

SCCDD does face several obstacles in meeting underserved needs. The first obstacle we face is finding qualified CHDOs. Currently, we only have one qualified CHDO which creates an obstacle in meeting our priority need of Affordable Housing. Because we only have one CHDO, we are allocating CHDO Operating funds in an effort to keep our CHDO financially healthy. We are also continuing to administer our "in-house" Owner-Occupied Housing Rehabilitation program. We believe that if we can allow families and individuals to stay in their existing homes and make them safe and affordable in the process the entire community benefits. We are also attempting to meet the Affordable Housing priority need by continuing to offer our Down Payment and Closing Cost Assistance program to new homeowners.

The second obstacle we face is the 15% Public Service Activity (PSA) cap imposed on CDBG grant allocations. Our area has a huge need for PSAs. They comprise 2 of our 6 priority needs. We also simply believe that our PSAs have the ability to reach and benefit the largest amount of people for the least amount money.

The third and most obvious obstacle we face is lack of funding. Our needs are always greater than our available resources. We believe more funding is needed to properly address the needs of our community.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	county-wide
	Goals Supported	Housing Improvements Quality of Life Improvements Community Revitalization Administration
	Needs Addressed	Affordable Housing Public Facilities and Improvements Public Services - Non-homeless Public Services - homeless Economic Development Housing Rehabilitation
	Funding	CDBG: \$297,801
	Description	Funding will be used for eligible operating expenses associated with administering the CDBG grant.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	9039 Fairforest Road, Spartanburg, SC 29301
	Planned Activities	CDBG Program Administration
2	Project Name	CDBG Activity Delivery
	Target Area	county-wide
	Goals Supported	Housing Improvements
	Needs Addressed	Affordable Housing Housing Rehabilitation
	Funding	CDBG: \$110,000
	Description	Funding will be used to cover allowable costs incurred for implementing and carrying out eligible activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	9039 Fairforest Road, Spartanburg, SC 29301

	Planned Activities	CDBG Activity Delivery
3	Project Name	CDBG Quality of Life Improvements
	Target Area	county-wide
	Goals Supported	Quality of Life Improvements
	Needs Addressed	Public Services - Non-homeless Public Services - homeless
	Funding	CDBG: \$207,318
	Description	CDBG funding will be used to make Quality of Life Improvements in the unincorporated areas of Spartanburg County through Public Service activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	We estimate that 479 LMI individuals/households will benefit from the planned activities associated with this project.
	Location Description	County-Wide
	Planned Activities	<ul style="list-style-type: none"> • Arch Ministries - After-school program - \$22,580 • Big Brother Big Sisters - Mentoring program - \$20,000 • Carolina Miracle League - Baseball league for severely disabled individuals - \$21,819 • Christmas in Action - Housing rehabilitation primarily for disabled persons and seniors - \$25,780 • Goodwill Industries - Job training program - \$16,000 • Middle Tyger Community Center - Counseling services - \$22,480 • SC School District 6: AIM to Work - Career education and workforce readiness program - \$21,819 • The Haven - Homeless services - \$20,580 • Upstate Family Resource Center - A "One Stop Shop" that provides services for common LMI difficulties such as unemployment, housing, education, etc. - \$22,480 • Urban League of the Upstate - Educational and mentoring program for "At-Risk Youth" - \$13,780
4	Project Name	CDBG Community Revitalization

	Target Area	county-wide
	Goals Supported	Community Revitalization
	Needs Addressed	Public Facilities and Improvements Economic Development
	Funding	CDBG: \$873,890
	Description	Improve physical sustainability, economic vitality, and social well being as a foundation for revitalization of low-to-moderate income communities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	We estimate that a minimum of 3,680 people will benefit from these funds.
	Location Description	County-Wide
	Planned Activities	<ul style="list-style-type: none"> • Hope Center for Children - Install a Fire Supression System - \$100,000 • Spartanburg County Roads & Bridges - Infrastructure Improvements - \$313,140 • Una Fire District - Purchase a Quick Response Truck - \$164,000 • Woodruff Roebuck Water District - Water line project - \$296,750
5	Project Name	HOME Administration
	Target Area	county-wide
	Goals Supported	Housing Improvements Quality of Life Improvements Community Revitalization Administration
	Needs Addressed	Affordable Housing Housing Rehabilitation
	Funding	HOME: \$60,818
	Description	Funding will be used for eligible expenses associated with administering the HOME grant.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	9039 Fairforest Road, Spartanburg, SC 29301
	Planned Activities	HOME Program Administration
6	Project Name	HOME Housing Improvements
	Target Area	county-wide
	Goals Supported	Housing Improvements
	Needs Addressed	Affordable Housing Housing Rehabilitation
	Funding	HOME: \$567,855
	Description	Funding will be used for Housing Improvements within the unincorporated areas of Spartanburg County.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	We estimate that 17 LMI individuals/households will be assisted from the proposed activities.
	Location Description	County-Wide
	Planned Activities	<ul style="list-style-type: none"> • Nehemiah Community Revitalization (CHDO) - \$106,013 • Nehemiah Community Revitalization (CHDO Operating) - \$30,409 • SCCDD Down Payment & Closing Cost Assistance - \$10,000 • Habitat for Humanity - \$184,887 • Tenant Based Rental Assistance (Spartanburg Housing Authority) - \$216,062 • Estimated Program Income - Eligible HOME activities - \$20,484

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

SCCDD does not exclusively seek geographic areas for allocation of federal funds when requesting applications; rather these funds are made available county-wide through the receipt of applications.

Spartanburg County Public Works department will be responsible for our infrastructure improvement project. The area to be chosen for infrastructure improvements will be based on the Roadway Evaluations performed by the Public Works Department in combination with the 2010 census tract data.

Geographic Distribution

Target Area	Percentage of Funds
Clifton	
Glendale	
county-wide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

SCCDD does not prioritize activities for the upcoming fiscal year based on geographic area. We make funding available county-wide and award additional "points" during the application process to activities that would serve our 2013-2017 Consolidated Plan stated target areas of Clifton and Glendale.

Discussion

NA

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

SCCDD is committed to supporting the development of affordable housing and preserving existing housing for low- and moderate-income individuals and families. We exercise our commitment by participating in the following:

- Building low-income housing - We continue to assist with the construction costs necessary to produce quality and affordable housing in Spartanburg County. Over 22% of our HOME allocation is going to our CHDO, Nehemiah CRC, in the form of funding for new construction rental housing and CHDO Operating. Also, we are again partnering with Habitat for Humanity to provide materials for new construction homes.
- Tenant Based Rental Assistance (TBRA) - We have funding from previous years that we are still spending on this aspect of providing affordable housing as well as new funding for FY 2018. We partner with our local Housing Authority to target underserved populations for a two-year program which allows individuals to find their own home to rent and eventually transition into a self-sufficient status. We continue to thoroughly enjoy this partnership and believe it will continue.
- Housing Rehabilitation and Reconstruction - We will continue to spend previous years' funding from both our HOME and CDBG allocations for our "in-house" Owner-Occupied Housing Rehabilitation Program. We have found that sometimes the most affordable home is the one in which you currently reside; however, sometimes your home is unsafe and in desperate need of repair.
- Down Payment and Closing Cost Assistance - FY 2018 will have a HOME allocation for Down Payment and Closing Cost Assistance for first-time homebuyers.
- Water, Sewer, and Septic - We continue to provide septic tank rehabilitation and water and sewer taps for LMI individuals and families. Providing services such as this will help individuals stay in their existing homes.
- Rapid Rehousing - SCCDD is still spending Public Service funding from FY 2017 awarded to United Housing Connections for the implementation of their Rapid Rehousing Program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	17
Special-Needs	0
Total	17

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	12
The Production of New Units	3
Rehab of Existing Units	0
Acquisition of Existing Units	2
Total	17

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

NA

AP-60 Public Housing – 91.220(h)

Introduction

The vision of the Spartanburg Housing Authority (SHA) is as follows: "The Spartanburg Housing Authority is committed to providing quality affordable housing in healthy neighborhoods through partnerships with our residents and other groups, fostering neighborhood redevelopment and opportunities for those we serve to achieve self-sufficiency."

The following information was provided by Spartanburg Housing Authority:

Actions planned during the next year to address the needs to public housing

"SHA has contracted with a fee developer to assist in repositioning the entire public housing portfolio. In March 2018, we submitted a 9% tax credit application for Archibald Highrise. If awarded, we will continue the financing plans and begin redevelopment plans for this site. The estimated project is \$16 million. We also intend to submit a 4% application for demolition for a portion of Camp Croft. All impacted residents will be temporarily relocated and have a right to return."

Actions to encourage public housing residents to become more involved in management and participate in homeownership

"SHA has and will continue to convene RAD Community Committee Meetings with residents and stakeholders. These meetings are designed to provide information as well to receive feedback from residents regarding the management of the RAD processes. SHA has sold homes to two public housing residents this year. Currently, there is a third home sale pending. Staff has met with BB&T to discuss how vouchers can be used to support homeownership. The CEO attended a community forum hosted by the City and County of Spartanburg and facilitated a session which included homeownership. The HCV Administrator attended a meeting of the Realtors Association again sharing information regarding homeownership. SHA will continue to support homeownership by participating in events of this kind throughout the year. Our Annual Plan to be submitted to HUD contains information regarding homeownership goals for voucher holders."

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

NA

Discussion

NA

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

SCCDD continues to rely on the active network of homeless service providers including private, nonprofit, City, County, and State government agencies that focus their resources on the needs of the homeless in Spartanburg County.

The following information was provided by United Housing Connections (UHC), the lead agency for the Continuum of Care (CoC).

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

"Street outreach is one of the CoC's annual priorities. One Spartanburg-based housing provider currently receives dedicated outreach funds and works to engage persons experiencing homelessness through a presence at the local soup kitchen, on the street, and at the public library. A second provider's current ESG application to OEO requests funds to cover a coordinated entry specialist to streamline the intake and referral process across the continuum through a Coordinated Entry System. This process allows clients contacted through street outreach and who enter through coordinated access points to be assessed and prioritized quickly in order to reduce and end homelessness. In addition to direct service to street homeless, information is provided to local churches and service providers identifying homeless programs available and contact information."

Addressing the emergency shelter and transitional housing needs of homeless persons

"Emergency shelter and Transitional housing continue to be ongoing priorities for the CoC, though funding for transitional housing has been drastically reduced and in most cases completely eliminated (except for unaccompanied youth transitional housing). Currently, the CoC's only program for transitional housing is 10 beds for unaccompanied youth between the ages of 18-24. There is a need to increase the bed capacity of emergency shelters, especially for families. Shelter programs, such as SPIHN, provide emergency shelter for families and offer transitional units for those needing additional assistance. UHC offers transitional housing for families in Spartanburg, and Miracle Hill offers emergency shelter for single men and women, but only limited number for families and only if there are no male children over the age of 8. Homes for Life offers emergency shelter and transitional housing to qualified youth in partnership with SC DSS Foster Care program. Increasing the number of emergency shelter beds is an expensive proposition. Currently, solutions continue to be explored. Data from the centralized Homeless Management Information System (HMIS) and intakes into the Coordinated Entry System provide important details of individuals and families experiencing homelessness (including

household composition, ages, disability status, length of time homeless, and overall vulnerability) inform programs and agencies of the needs and recommended housing interventions for this population in Spartanburg and across the CoC."

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

"The CoC maintains an active veteran master list, identifying all known veterans experiencing homelessness in the Upstate. This list is reviewed on a bi-weekly basis through a case conferencing meeting of veteran-specific service providers. With guidance from centralized intake assessment scores, the group of providers is able to determine which available housing opportunity is most appropriate for each veteran and improve efficiency across providers in communicating and gathering the necessary documentation to move them quickly into housing. For qualified veterans, the CoC supports the SVFF (Austin-Wilkes Columbia), per diem and VASH voucher programs, networking with those vet organizations (e.g. Austin-Wilkes; Kinard House; Dorn Vets Center, VA facilities) to provide a variety of housing based on a veteran's military service history, discharge status, and current level of service need. The CoC leadership is also working with newly developed organizations seeking to serve veterans not yet on line. The greatest need is for organizations to work with the most difficult veteran populations. Currently, Upstate Warrior Solution is on the front lines serving this population, assisting them to obtain housing and financial resources, jobs, transportation, VA benefits, and medical care. Furthermore, there is regional coordination with the VA to assist in helping with the annual PIT count. RRH programs are also an effective vehicle to move homeless veterans into permanent housing very quickly. All housing options available to veterans experiencing homelessness offer accompanying intensive case management to increase the likelihood of long-term housing stability and decrease the chance of the veteran returning to homelessness.

The CoC's goals to increase housing options and improve housing stability for homeless populations include:

- Engage PHA's whose policies restrict opportunities for families to obtain housing; seek priority for homeless persons to obtain HCV;
- work with state agencies to increase rental assistance for family CH populations e.g., rental assistance is now a part of SC Dept of Mental Health budget;
- increase affordable housing by seeking legislative changes to SC's housing trust fund;
- work with non-homeless providers to increase the number, availability, and affordability of early childhood centers and day-cares; and
- continue to create new job training programs."

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

"The CoC has strong collaborative relationships with public institutions and systems of care, at both the Continuum and local chapter levels. In Spartanburg, these include Access Health, New Horizon Family Health Services, Spartanburg Mental Health, Hope Center for Children, able South Carolina, McKinney-Vento liaisons in the public schools, DSS, and local law enforcement. Through these partnerships, we are able to proactively identify those who are at-risk of homelessness and connect them to available resources, including assistance with rental and/or utility payments, referrals to income-based rental options, and applications for public benefits for which they may be eligible.

The CoC is working with local churches and CAP agencies, requesting that they prioritize persons in need of rental assistance or those who must make a decision between paying their rent or another bill. Furthermore, the CoC is working with local PHA's, asking them to reduce their barriers such as back rent, damages and evictions, as well as to revisit the extent of their criminal background criteria (still remaining in compliance with HUD criteria) for housing persons whom are at risk of becoming homeless. The CoC has a transitions program that is currently assisting 11 formerly homeless youth with housing and support services.

DV providers (Safe Harbor, Safe Homes-Rape Crisis centers) have in place the following services: emergency shelter; counseling (individual and group; employment); transitional housing (preferred over RRH as family may have to move several times); crisis intervention; life skills; financial management; case management; and transportation assistance. While DV providers have their own network, referrals are made to the CoC providers. The DV programs within the CoC are funded primarily through VAWA, VOCA, EFSP and various community assistance programs. "

Discussion

Spartanburg County is not a recipient of HOPWA funding and therefore has no goals directly related to this funding source.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Families who pay more than 30 percent of their income for housing are considered cost burdened and may have difficulty affording necessities such as food, clothing, transportation and medical care. An estimated 12 million renter and homeowner households now pay more than 50 percent of their annual incomes for housing. A family with one full-time worker earning the minimum wage cannot afford the local fair-market rent for a two-bedroom apartment anywhere in the United States.

SCCDD believes that affordable housing problems are a result of the following:

- A household's inability to afford housing based on its income.
- The price of housing, both rental and ownership.
- Reductions in federal grant funding.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

As stated in the 2013-2017 Consolidated Plan, Spartanburg County does not have any real barriers to affordable housing due to public policies. There is no zoning. Nothing is in place to try and control growth or even guide it into certain areas. There are some land management regulations; however, these are designed to protect residential uses from encroachment by incompatible uses. A nominal fee is charged for residential development; however, they are not deemed high enough to be considered a barrier. Spartanburg County does charge stormwater and building permit fees for every development; however, they are considered low for a county of our size. There are also building codes that must be followed which are designed to help the public and do not seem to be part of any barriers to affordable housing.

Discussion:

SCCDD continues to address the challenge of affordable housing in our community by funding the following activities:

- Funding our CHDO at 22% of our FY 2018 HOME allocation.
- Continuing to work with Spartanburg Housing Authority to provide Tenant Based Rental Assistance.
- Funding a Down Payment and Closing Cost Assistance activity.
- Continuing our "in-house" rehabilitation program.

- Funding our Public Service Activities that provide counseling and learning opportunities (general and financial) for individuals and families that need to better their economic status.
- Continuing with our water, sewer, and septic tank rehabilitation program

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

SCCDD keeps in close contact with organizations that deal first-hand with the unmet needs of the community. We use them as a front-line resource for needs assessment, as well as suggest they seek funding so they can better serve those in need.

Actions planned to foster and maintain affordable housing

SCCDD will continue the following activities:

- Further fair housing through neighborhood outreach, forums, and advertisements.
- Continue our "in-house" rehabilitation and reconstruction programs to maintain the current affordable housing stock.
- Work with our CHDO to develop affordable rental housing for low-income households.
- Providing Down Payment and Closing Cost Assistance to first-time homebuyers.
- Partnering with the Spartanburg Housing Authority to continue our Tenant Based Rental Assistance.
- Continuing to fund our water, sewer, and septic tank rehabilitation program.

Actions planned to reduce lead-based paint hazards

Lead-based paint testing will continue to be a requirement with all housing rehabilitation activities carried out by SCCDD. We will continue to conduct risk assessments which identify lead-based paint hazards. All regulations are followed where there is a disturbance as well as when clearance is necessitated.

Actions planned to reduce the number of poverty-level families

1. Continue to fund activities that provide opportunities to obtain a living wage job:

- Homeless shelter that provides intensive case management to identify the root cause of homelessness and move them towards a sustainable living situation. They receive instruction in stress management, anger management, child development and parenting strategies, personal financial management, interpersonal communication, and health & wellness.
- Community Centers that engage and encourage families on their journey to self-sufficiency through instruction in workforce readiness, financial coaching, General Education Development (GED), English for Speakers of Other Languages (ESOL), and WorkKeys.

2. Continue to fund activities that support at-risk youth:

- After-school program for first graders that come from primarily non-English speaking families. Assistance is given in homework due to their parents being unable to help because of the language barrier.
- Mentoring program for high school students to help prepare them to make wise and beneficial life decisions.
- Mentoring programs for high school students that focus on teaching the skills necessary to attain future personal and career success.

It is also important to continue to ensure compliance with Section 3 requirements which state that to the greatest extent possible contractors on projects using CDBG and/or HOME funds provide job training, employment, and contract opportunities to low and very low-income residents.

Actions planned to develop institutional structure

SCCDD will continue to work with various public service agencies, government departments, businesses, local municipalities, and special needs boards and commissions to find opportunities to better serve the citizens of Spartanburg County. These relationships are integral in streamlining the implementation of CDBG and HOME projects in a time of limited funding.

SCCDD staff members will participate in as many training sessions as possible to increase our ability to deliver excellent service to the LMI residents of Spartanburg County and to be aware of any areas of necessary change or improvement of our program delivery.

Actions planned to enhance coordination between public and private housing and social service agencies

Although SCCDD does not offer its own public housing development, it furthers the efforts of other organizations in improving public housing conditions and availability. Spartanburg County has developed a very strong working relationship with various agencies that offer housing to low-to-moderate income citizens. Some of these agencies include:

- Spartanburg Housing Authority
- The City of Spartanburg
- Nehemiah Community Revitalization Corporation
- United Housing Connections
- The Haven

Each of these agencies plays a role in the overall efforts to reduce homelessness, prevent future homelessness, and improve the quality and quantity of affordable housing.

Discussion:

NA

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The SCCDD does not have other funds to be invested in projects beyond the HOME funds allocated on an annual basis. However, all of the organizations awarded funding receive funds from other

sources and are therefore able to leverage the HOME funds received. All match requirements are met through those non-federal funds utilized for the projects carried out with HOME funds.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Included in attachments.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Included in attachments.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds are not used for refinancing multifamily housing.

NA

