

Spartanburg County Transportation Committee
MINUTES
JULY 15, 2010
6:00 P.M.
COUNTY COUNCIL CHAMBERS
SPARTANBURG COUNTY ADMINISTRATIVE OFFICE BUILDING

A public meeting of the Spartanburg County Transportation Committee was held on Thursday, July 15, 2010 at 6:00 p.m. in County Council Chambers, Spartanburg County Administrative Office Building. Chairman Billy Painter presided. The following members were present: Tom Arthur, Sam Evatt, Mike Garrett, William Hamilton, Steve McAbee, Chet Morris, Hal Murphy, John Throckmorton and Hugh Waldrop

In compliance with the Freedom of Information Act, notices of this meeting were mailed in advance to county officials, local news media, citizens, and other interested persons.

Item # 1 - Approval of April 15, 2010 meeting minutes

William Hamilton moved to approve the April 15, 2010 meeting minutes. Steve McAbee seconded the motion. The motion carried.

Item # 2 - Financial Report – Mrs. Pam Agudelo

Mrs. Pam Agudelo reported the total unobligated funds as of June 30 were \$1.479M which is made up of the deposits less all of the approved projects for the fiscal year. User fees and interest from July, 2009 thru May, 2010 was \$2,798,924.33. Donor County funds have been received in the amount of \$1,024,395.76. Each month, C Funds receives approximately \$243,225.

Item # 3 - Update on active projects – Mr. Jim Nelson

The final plans have been received on the Overhead railroad bridge project in Chesnee.

The Dairy Ridge Road Bridge will be opened next week.

The right turn lanes are complete on Highway 29 and Reidville Road.

Fairwinds Road is 90% complete.

The municipal and county paving is about 95% complete. Shoulder work is all that is needed for the project to be completed.

The Edwards Road project is under construction. The contractors are using a cement stabilization base instead of full depth patching.

The Howard Street drainage project is complete.

The left turn lanes at Gano Road and Dillard Drive are under discussion between Parks and Rec and Spartanburg County as to the best way to proceed on the project.

The utility relocation at Birds Eye View is complete.

Woodruff is working on the delegation set-aside sidewalk project.

The sidewalks on Compton Bridge Road in Inman are a local publications project. A meeting with the new Mayor has been scheduled for next week to discuss the project.

The Town of Pacolet is waiting on a SCDOT encroachment permit for the sidewalk project on Hillbrook Circle. Once the permit is received, the project will go out for bids.

The Glendale Bridge restoration is in the planning stage.

The Mayor of Cowpens is working with the SCDOT regarding the streetscape on Main Street.

Item # 4 – Recommended projects from Advisory Committee – Mr. Mike Garrett

a) CTC/County Agreement - \$264,000.00

The annual CTC/Spartanburg County agreement permits the County to manage the program on the Committee's behalf of the day to day activities by managing and identifying projects, manage the Advisory Committee process, and do the budget. Once the Committee approves the projects, each project is executed by design and constructed. The contract is presented this year with no change from the previous year at \$264,000.

William Hamilton moved to approve \$264,000 to support the CTC/Spartanburg County Contract. Steve McAbee seconded the motion. The motion carried.

b) “Representative Lanny F. Littlejohn Intersection” signs - \$500.00

This request is to approve \$500.00 for signs to be located at the intersection of US Highway 29 at Zion Hill Road in Spartanburg as the “Representative Lanny F. Littlejohn Intersection.”

Hugh Waldrop moved to approve \$500.00 to fabricate the signs and erect the appropriate markers. William Hamilton seconded the motion. The motion carried.

c) Syphrit Road @ Wellford Baptist Church drainage

The City of Wellford has asked the Wellford Baptist Church to pipe an open ditch along Syphrit Road (pardoning the church) as the project is on SCDOT right-of-way. The church is contributing \$2,420 and Representative Allison is contributing a portion of her set-aside funds in the amount of \$5,276.00 for the project. SCDOT will install the piping.

Representative Allison explained that a drainage problem has existed for quite some time. It is on SCDOT right-of-way and is a safety problem. Heavy rainfall fills the ditch causing excess overflowing from both sides of the roadway. SCDOT came out and looked at the project stating they would do the work, but at the same time, the pipe is very expensive. The first cost estimate was around \$2,000 to \$3,000. At which time, the Wellford Baptist Church stated they would be willing to contribute that much. But when the actual cost came in, the cost had escalated to over \$7,000.

Steve McAbee has had some conversations with Representative Allison as he represents that portion of the county. In many situations, the committee has asked school districts to monetarily participate in ventures which they created by the placing of schools while putting the committee in positions to upgrade intersections, or install traffic signals, etc. In Steve's opinion, there seems to be nothing that Wellford Baptist Church has done to create this drainage problem. Mr. McAbee would like the committee to consider funding the portion that Wellford Baptist Church has offered to contribute in the amount of \$2,420 given that the Church has not contributed to the problem and piping the ditch will help eliminate potential flooding problem situations.

Therefore, Steve McAbee made a motion for the CTC to fund the \$2,420, plus \$5,276.00 of Representative Allison's set-aside funds. Hal Murphy seconded the motion.

Representative Allison stated that she is willing to contribute the entire amount of \$7,696.00 of her set-aside funds for the project without having to expend additional C Funds.

Steve McAbee made a motion for all the \$7,696.00 needed to pipe the ditch is approved from Representative Allison's set-aside funds. Hal Murphy seconded the motion. The motion carried with six of the ten committee members voting in favor.

d) Representative Parker and Representative Millwood set-aside for signals at Boiling Springs Fire Department on Rainbow Lake Road - \$24,371.50 and \$24,563.00 totaling \$48,934.50

This request from Representatives Parker and Millwood to share in the cost for a signal at the new Boiling Springs Fire Department on Rainbow Lake Road has been reviewed by the Advisory Committee. The request is in compliance of the traffic signal policy approved at the last CTC meeting. The Advisory Committee is recommending approval.

John Throckmorton moved to approve funding as requested. Hugh Waldrop seconded the motion. The motion carried.

e) Fairwinds Road - \$113,841.60

This request is for additional funding for the Fairwinds Road widening project in the Landrum area. Fairwinds Road runs off Highway 14. The Fairwinds Road widening begins at the intersection of

Highway 14 extending to Page Creek. The road is very narrow. The Committee previously approved \$75,000 for paving materials for the project, with the County furnishing the labor. The project ran over because there was an error in the scope of the work. The cost estimate previously prepared was for work to extend the widening from Highway 14 down to the new Hospice facility. Once the county became involved with the project, it was realized the roadway needed to be widened to the creek. In order to complete the project, the county is requesting additional funding in the amount of \$113,841.60. The Advisory Committee reviewed the request, and is recommending the project be funded. The pavement and shoulders have already been widened. The right-of-way has been acquired. The requested funding would mainly be used for resurfacing.

Tom Arthur moved to approve \$113,841.60 to complete the project. Sam Evatt seconded the motion. The motion carried.

f) Overrun on Seay Road - \$2,553.73

Seay Road at Highway 9 intersection improvement has been completed and closed out. However, an overrun has occurred in the amount of \$2,553.73.

John Throckmorton moved to approve \$2,553.73 for the Seay Road @ Highway 9 intersection improvement overrun. Hal Murphy seconded the motion. The motion carried.

g) Overrun on Windmill Hill Road - \$21,280.99

The project on Windmill Hill Road overran due to the bad subgrade soil.

Tom Arthur moved to approve \$21,280.99 to close out the overrun. Chet Morris seconded the motion. The motion carried.

Eight or nine projects have been closed out with under runs.

Item # 5 Proposed Maintenance Policy

The Advisory Committee developed the Proposed Maintenance Policy when the committee was trying to decide how to deal with a request in the Boiling Springs area for maintenance of the transportation enhancement landscape type projects. The proposed maintenance policy was presented for review at the last CTC meeting. There were discussions which lead to questions regarding the amount of funding expended on sidewalk and beautification projects of the past, which was the reason for the listing of the previous approved sidewalk and beautification projects discussed earlier in the meeting under tab 2. There was a general feeling from the committee there were many of those types of projects submitted lately. The committee questioned whether or not to spend money in those areas. A

delegation set-aside from Representative Parker had requested funding for replacement of plant material for some of the landscape areas on Highway 9. The Boiling Springs beautification committee requested funding that permitted them to go back and replace such material which leads to discussions as to whether or not C Funds could be used towards maintenance of these type landscape areas. Hence, the maintenance policy was created.

Item number one (1) reads: With the exception of legislative set-aside funds, the CTC will not participate in the installation of street trees, landscaping, or irrigation work. Nondiscretionary C funds will not be provided for maintenance of these projects. (Basically, this states that Delegation set-aside funds will be used for street trees, landscaping, and irrigation, but not other C funds.)

Nondiscretionary C funds mean all other funds except Delegation set-aside funding. For clarity, John Throckmorton requested to change “Nondiscretionary C funds” to “All other funds except Delegation set-aside funds” to make clear the meaning of the word ‘nondiscretionary.’

Number 4 states that CTC and Delegation set-aside funds shall not be used for routine landscape maintenance. Then in number 5 it states that delegation set-aside funds can be used for landscape repairs. Mr. Throckmorton requested clarity as to what the difference was between landscape maintenance and landscape repairs.

Routine landscape maintenance would be items such as replacing mulch, planting annual flowers, weeding, cutting the grass, trimming trees, repairing irrigation systems.

Landscape repairs would be replacing curbing that had been broken around the island.

On number three the last sentence - The requesting entity must submit a letter of commitment and a regular maintenance plan. Tom Arthur recommended making the sentence read: The requesting entity must submit a letter of commitment to maintain to include a regular maintenance plan.

Tom Arthur moved to approve the Maintenance Policy with the above mentioned changes. John Throckmorton seconded the motion. The motion carried.

The revised approved ‘Maintenance Policy’ reads as follows:

MAINTENANCE POLICY

1. With the exception of legislative set-aside funds, the CTC will not participate in the installation of street trees, landscaping or irrigation work. All other funds except Delegation set-aside funds will not be provided for maintenance of these projects.
2. The CTC will consider maintenance or repair for hardscape items including sidewalks and curbs. The projects must be within public right-of-way.
3. Only Delegation set-aside funds may be used for design, materials, and installation of street trees, landscaping and irrigation work. Evergreen and perennial plantings are encouraged. Annuals are

discouraged. Permits, approvals and construction shall be completed by the requesting entity with C Fund staff review. The requesting entity must submit a letter of commitment to maintain to include a regular maintenance plan.

4. CTC and Delegation set-aside funds shall not be used for routine landscape maintenance. (i.e., replacing mulch, planting annual flowers, weeding, repairing irrigation, etc.)

5. The CTC will consider delegation set-aside fund requests for landscape repairs. (i.e., replacing curbing)

Item # 6 Administrative expenses - \$2,000

The annual approval by the committee in the amount of \$2,000 for administrative expenses pays for incidentals.

Tom Arthur moved to approve \$2,000 for administrative expenses. The motion was seconded and approved.

Item # 7 Old Business

No old business was addressed.

Item # 8 – New Business

Election of Chairman of Technical Advisory Committee

Mr. Painter announced that Steve Belue has been appointed the new Public Works Director. It has been a tradition for the Public Works Director to serve as the Chairman of the Technical Advisory Committee. The Chairman of the Technical Advisory Committee has hands-on with Jim Nelson and others of the committee. Steve Belue is willing to accept the Chairmanship of the Advisory Committee if chosen to do so.

Steve McAbee moved to elect Steve Belue as Chairman of the CTC Technical Advisory Committee. Hugh Waldrop seconded the motion. The motion carried.

With no further business to discuss, the meeting adjourned.

Mr. Billy Painter, Chairman

Carol Crowe, Attested