



# Spartanburg County Government

## Grant-In-Aid Application

P.O. Box 5666  
Spartanburg, SC 29304

**Fiscal Year 2018-19**  
**Applications Due January 31, 2018**

**Funding Begins:**

**Funding Ends:**

### Applicant Information

#### Agency Information

Legal Name of Agency: \_\_\_\_\_ Federal Tax or Employer ID: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

#### Director/CEO Information

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Contact Person Information

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Total Funding Request:**

# Spartanburg County Government

## Grant-In-Aid Application

### Section 1: Project Description

Listed below are the goals and objectives Spartanburg County Council has established for Spartanburg County. Check the box(es) of the objective number(s) that best aligns with your agency/organization's project. You may check as many needed. If none of the objectives below aligns with your agency/organization's project, please use the space provided on the next page to add additional description.

#### **Goal 1: Create Sustainable Economic Development that Benefits the businesses and citizens of Spartanburg County**

- 1.1 Strengthen business retention, recruitment, and expansion
- 1.2 Establish and implement a land use planning process and policy framework
- 1.3 Support education and training efforts that improve workforce readiness
- 1.4 Encourage and support entrepreneurship initiatives
- 1.5 Develop an effective and efficient infrastructure plan

#### **Goal 2: Capitalize on Natural Resources and Tourism Opportunities**

- 2.1 Strengthen policies related to accessing natural resources and promoting tourism
- 2.2 Develop a comprehensive tourism plan that is inclusive of the diverse interests in the County and integrates the opportunities provided via our natural resources
- 2.3 Clearly define and promote the current and projected economic impact of natural resources and tourism

#### **Goal 3: Remain Prudent Stewards of Financial Resources in the Provision of Quality Public Services**

- 3.1 Budget and allocate resources in the public's best interest
- 3.2 Reduce and eliminate the inefficient use of financial and other resources without compromising quality of services
- 3.3 Identify and leverage opportunities to diversify funding
- 3.4 Identify, prioritize, and address needs for service improvement
- 3.5 Recognize high-performing staff members who contribute to quality services at Council meetings

#### **Goal 4: Create Sustainable Economic Development that Benefits the businesses and citizens of Spartanburg County**

- 4.1 Develop operational plans that detail action items, success indicators, timelines, and responsible parties for the objectives of this plan
- 4.2 Identify objectives with budget implications and allocate resources accordingly
- 4.3 Convene an annual retreat of County Council to foster cooperation and communication and to review and revise this plan accordingly
- 4.4 Utilize the Vision, Mission, and Values to consistently brand the County's message at Council and Departmental levels
- 4.5 Utilize the Vision, Mission, and Values to guide decision-making and policy-making at Council and Departmental levels

# Spartanburg County Government Grant-In-Aid Application

## Section 1 continued: Project Description

Additional Description (*if necessary*):

One Time Project

**Project Type**  
 New Project

Existing Project

# Spartanburg County Government Grant-In-Aid Application

## Section 2: Scope of Project

*Briefly describe the proposed project or program for which funds are being requested. The narrative should include the need or problem to be addressed as well as the population to be served or the area to benefit. Describe the work to be performed, including the activities to be undertaken or the services to be provided, the goals and objectives, method of approach, capacity to carry out this activity and the implementation schedule. How do you propose to coordinate your services with the other community agencies and leverage resources?*

# Spartanburg County Government Grant-In-Aid Application

## Section 3: Organization Overview

*Please provide a brief description of your organization, including the purpose and mission of the agency, type of services provided and the number of clients served. Include any experience with similar programs to the one being submitted for funding. Also, state whether the agency has a personnel policy manual with an affirmative action plan and a grievance procedure.*

# Spartanburg County Government Grant-In-Aid Application

## Section 4: Project Outcome

*Please provide a description of the measurement reporting tool or evaluation process that will be utilized to determine project outcome (i.e. client surveys, statistical data from a verifiable source etc.). Your response should include who/what the project or program intends to help/improve (i.e. businesses, households, etc.).*

**Spartanburg County Government  
Grant-In-Aid Application  
Section 5a: Leveraged and Matched Funds**

*Please list any funding leveraged for your program/project for which you are requesting funds.*

Source	Amount	Please Check One	
		Secured	Anticipated
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

**Section 5b: Future Funding**

*If your project will require funding beyond 1-year, please provide information on how the program will be funded in the future.*

# Spartanburg County Government

## Grant-In-Aid Application

### Section 5c: Budget

<b>EXPENDITURES and BUDGET</b>		
<p><i>Please enter the total projected budget for the FY 2018-19 project (not organization) in the first column and your FY 2018-19 budget request for expenditures to be paid for the project by Grant-In-Aid funding in the second. Example of budget items: PERSONNEL-salaried positions (job title), OPERATING COSTS-supplies, equipment, rent/lease, insurance, printing telephone, development, rehab hard cost, physical inspections, architectural engineering, permits and fees, insurance, appraisal.</i></p>		
<b>Budget Items</b>	<b>Complete FY 2018-19 Project Budget</b>	<b>FY 2018-19 Project Budget Request</b>
<b>Total</b>		



# Spartanburg County Government

## Grant-In-Aid Application

### Section 8: Statement of Assurances

If this grant application is awarded funding, the \_\_\_\_\_ agrees that:

- 1) Financial records, support documentation, statistical records, and all other records pertinent to Grant-In-Aid funding shall be retained for a period of five years.
- 2) All procurement transactions regardless of whether negotiated or advertised and without regard to dollar value shall be conducted in a manner so as to provide maximum open free competition.
- 3) The funding recipient shall establish safeguards to prohibit employees from using their position(s) for a purpose that has the appearance of being motivated by a desire for private gain for themselves or others.
- 4) All expenditures must have adequate documentation.
- 5) All accounting records and supporting documentation shall be available for inspection by Spartanburg County by request.
- 6) No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or part by Grant-in-Aid funds.
- 7) Employment made by or resulting from Grant-In-Aid funding from Spartanburg County shall not discriminate against any employee or applicant on the basis of handicap, age, race, color, religion, sex, or national origin.
- 8) None of the funds, materials, property, or services provided directly or indirectly under Grant-In-Aid funding from Spartanburg County shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- 9) The funding recipient will comply with requests regarding liability insurance coverage, fidelity bond coverage for principal staff who handles the agency's accounts, and payment of payroll taxes and worker's compensation as required by Federal and State laws.
- 10) Letter of commitment from other funding sources and/or letters of support for your project shall be furnished to Spartanburg County upon request.
- 11) Authorization to request funds:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**Applicant/Authorized Official Signature**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**Witness**